

EAST CHINNOCK PARISH COUNCIL

Clerk

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Chairman

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Minutes of the East Chinnock Parish Council meeting held on Monday 10th January 2011 at 7.45pm in the Village Hall.

Present:

Chairman	Cllr J Churchill
Councillors	Cllrs M Merchant, P O'Donnell, M Jones, B Murdoch, A Sinclair & A Harris
County Councillor	Cathy Bakewell (part of the meeting)
Officer	Ms C Langford

There were 4 parishioners present.

Public Question Time;

A parishioner asked for an update regarding the village sign and extended speed limit in Chinnock Hollow. Cllr Churchill stated that he has emailed SCC Highways officer Colin Fletcher for updates but had no reply. The SCC Director of Highways has retired and in the current economic climate officers are under pressure.

181. Apologies for absence; District Cllr Ric Pallister.

182. Declarations of Interest; none.

183. Minutes of the last meeting;

The minutes, that had previously been circulated to all Councillors, were signed by the Chairman as a true record of the December meeting.

184. Matters arising from the Minutes;

- Threatened closure of Crewkerne HWRC; 7000 signatures have been received, over the 5000 required for debate at SCC Full Council. Somerset Waste Board will make decisions on closures on 11 February before SCC Full Council on 16 February when budgets and HWRC closures will be debated and confirmed.
- Illegal access by Orchardleigh garages; Yarlington are unable to take legal action until they ascertain the owner of the vehicle in the meantime they are erecting a fence to block the illegal access. Yarlington are speaking to local residents about the possibility of selling the concrete bays by the garages for parking as it is not economically viable to repair them.
- There is now only one post box in the village with a midday collection, as the second box with a later collection closed with the shop. Clerk to contact PO Ltd regarding a later collection and how they will assess the need for a second box.
- Salt - the lengthsman is still trying to obtain the 6 bags allowed per parish. These will be stored at the village hall.
- South Somerset Strimmer Project to supplement the work done by SSDC contractors; 1 or 2 volunteers (depending on costs) can be trained and would liaise with others in the scheme to share equipment. Volunteers are covered with insurance, personal protective equipment and signage is supplied. If council bought a strimmer then insurance, PPE and signage would also have to be bought. Clerk to find out what is involved and how to get volunteers on the scheme.

185. District Councillors report;

Mr Pallister had emailed to raise the issue of blocked grips in the village due to the recent heavy rain.

186. County Councillors report;

- All December SCC meetings were cancelled due to the weather so the next Full Council will be on 16 February when the Crewkerne HWRC will be decided. There have been complaints about shortage of grit with bins not filled by SCC and no salt available for Parish Councils to collect.
- Fair Access to Care scheme; SCC will only provide care for severe or critical needs. Service users will have an assessment review.
- Libraries closure; 22 are closing with 14 being retained and mobile provision is being reduced to 6. SCC are consulting with communities to run the libraries but there will be no SCC funding. It was queried if the Localism Bill would have funding attached - this is not known yet.
- SCC has only 2 Directors left and officers are under pressure to deliver. SCC are scheduled to do drainage work in Broad Lane shortly.

187. Red Route Review

Cllr Bakewell said this will not now take place due to budget cuts and she will ask Patrick Flaherty to confirm this in writing.

188. Clerk's report and correspondence;

- SS CAB 50th anniversary celebration; no-one able to attend.
- SS Local Strategic Partnership event on 3 February to consider changes to public service provision - Cllrs Jones and Sinclair to attend. This ties in with the recently published Localism Bill aiming to shift power from central government to communities. A summary of this Bill has been circulated to councillors - www.communities.gov.uk/publications/localgovernment/decentralisationguide
- SWAP Recycle for all its Worth campaign - the clerk has sent this to the webmasters. It was agreed that this campaign contradicted the proposed closure of Crewkerne HWRC.
- SCC library closures consultation - Cllr Churchill attended. Libraries close to East Chinnock (Yeovil/Crewkerne/Chard) are unaffected by cuts. Opposition to reducing the mobile service is a major point to emerge in the consultation process and will be reviewed before a final decision is made in February. At present, the mobile service visits the village at 3-weekly intervals and stops in 3 places but is thought not to be used much.

189. Finance;

The clerk presented an updated financial report on the current financial year. Monthly bank statements have been requested to enable a regular bank reconciliation.

The expenditure for 2010/11 will be around £6790, allowing for notice board, Chinnock Hollow signs, PO outreach hall rent and clerk salary on National SALC pay scale. This increased expenditure will have reduced the reserves by the year end to around £5300.

The draft budget for 2011/12 has an expenditure of £7364, an increase on the current year due to increased Lengthsman cost, the PO outreach, website and newsletter costs plus some one-off costs ie Parish Plan, May elections, bus shelter, tub and mower repairs.

The clerk recommended an increase to cover expenditure leaving an appropriate level of reserves should council need to fill any service gaps due to Public Sector cuts.

Cllr Sinclair proposed that the precept for 2011/12 be raised to £6000, seconded by Cllr Jones. Six in favour, one against. Cllr Churchill signed the precept form.

190. Payments;

The following payments were presented;

- Miss C Langford; December salary + expenses = £215.72.
- Village Hall; share of quarterly rent (December-March) for the PO Outreach Service = £97.50.
- Village Hall; table hire for Bonfire event = £15 from Tent account.

These payments were approved.

191. Planning Applications; there were none.

192. Planning Decisions;

Spindleberry - 10/04381/FUL livestock shelter granted (amended).

Dairy House - 10/04089/FUL - single storey extension granted.

193. Community Speed Watch (CSW) programme;

It was reported that December had been a quiet month with sessions cancelled due to bad weather. The village CSW has been going for 11 months with 102 hours of speedwatch, counting over 66 000 cars of which 539 were recorded as speeding. This represents 0.8% which is considered fairly high. Cllr Sinclair was hoping to arrange a celebration of the first anniversary of CSW in East Chinnock.

194. Parish Lengthsman Report;

- The lengthsman had cleared all the grips and drains in early January but this needs doing again after heavy rain.
- It was agreed that salt bins would be useful but council could only afford to provide bins if the salt is provided by SCC.
- The seat in the play area requires a concrete plinth to enable the grass to be kept tidy.
- The cleaned brass plaque has been replaced at the look-out point.
- It was noted that SCC had installed drainage pipes near Barrows Farm but these have been damaged by heavy traffic ie tractors or lorries.

195. Potholes and General Maintenance Report;

It was agreed that Cllr Churchill would use some of the Entertainments Committee orange fencing to cordon off the deep holes in the road by the Gillards.

It was noted that the springs in Chinnock Hollow have again washed away the edge of the road.

196. Provision of new notice board update;

Cllr Harris to continue to follow this up with the signmaker. It was noted that the existing board is no longer weather proof.

197. Play Area Report;

The swings have been repaired by the lengthsman and Cllr Harris. It was noted that the commando bridge has some rusting. Cllr O'Donnell has a volunteer to firm up the goal posts.

198. Rights of Way Report;

- Missing footpath signs have been reported on Y8/2 (East Chinnock Hill) and Y6/26 (ridge road to Chiselborough) and structural damage to the bridge on Y8/17 where it crosses Chinnock Brook.
- Cllr Murdoch has cleared vegetation on Y8/17 and it was noted that hedges on the south side of A30 (between Y8/11 and Broad Lane) have been cut back sufficiently for pedestrians to be able to walk to/from Broad Lane without using the carriageway.
- Cllr Murdoch will follow up the issue with the collapsed bank on the path from Springfields to Weston Farm.
- SCC now has an online reporting system with e-mail updates on who will deal and action on faults reported. Cllr Murdoch will report on any action taken.

199. Village Newsletter update;

Clerk to contact Brian and Lynda Kemp to ensure that they are happy to take on the newsletter and ask them to liaise with retiring editor Meg Wellard regarding a handover notice in the February issue ie change of contact details etc. The April issue should include a vote of thanks to Meg.

Council had agreed a budget of up to £600 for annual costs of the newsletter. Cllr Churchill proposed a thank you gift for Meg (after the February issue has been produced), seconded by Cllr Merchant. All in favour. The Chairman has a £50 allowance to use at his discretion that could be used for this.

It was agreed that the council should give the new editors some guidance on the content of the newsletter and that issues should be produced mid-month enabling input from council meetings if necessary. Clerk to invite the Kemps to the start of the February meeting and also Julie and Roger Jewell to ensure links with the website.

200. Entertainments Committee report;

The 2011 Barn Dance will be on 2nd July.

It was agreed that the Entertainments meetings need to be publicised public meetings (held in the hall) with 2 Parish Council representatives and the meeting notes circulated to councillors.

201. Celebration of Prince Williams wedding;

Cllr Jones to ask the Entertainments Committee if they would like to organise an event. This would result in a public meeting to discuss any celebration, with a notice in The Chimes.

202. Items of Report;

There has been a request for salt bins in College and Weston Street. It was agreed to review the provision of bins in the village after SCC cuts are confirmed, with a view to buying salt in the Autumn before the winter price increase.

203. Next Meeting; - Monday 7th February 2011.

There being no further business the Chairman closed the meeting at 10.05pm.

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Minutes of the East Chinnock Parish Council meeting held on Monday 7th February 2011 at 7.45pm in the Village Hall.

Present:

Chairman	Cllr J Churchill
Councillors	Cllrs M Merchant, P O'Donnell, M Jones, B Murdoch & A Sinclair
District Councillor	Ric Pallister (part of the meeting)
County Councillor	Cathy Bakewell (part of the meeting)
Officer	Ms C Langford

There were 3 parishioners present.

Public Question Time;

A parishioner informed the council that there was a four car crash in The Hollow recently. It was noted that unless drivers are prepared to report such accidents to the police, this results in the police not appreciating the dangers of The Hollow.

204. Apologies for absence; Cllr A Harris

205. Declarations of Interest;

Cllr Murdoch declared an interest in a planning application in Item 11.

206. Minutes of the last meeting;

The minutes, that had previously been circulated to all Councillors, were signed by the Chairman as a true record of the January meeting.

207. Matters arising from the Minutes;

- i) Post box provision in the village; it was agreed that the clerk would write to Royal Mail requesting a second collection time for the remaining post box and also reinstatement of a post box on the southern side of the A30. It was noted that the post box is used by passers by and not just villagers. Mrs Bakewell asked to be kept informed and will lobby on the parish council's behalf.

- ii) SSDC strimmer project volunteers needed; Cllrs Jones and Sinclair volunteered to go on the waiting list for training.
- iii) South Somerset LSP changes to public services provision event; In terms of community safety front line services will not be reduced. Self-help was encouraged for snow clearance but the public must not put themselves in danger. It was agreed that the village has effective health and well being support but a volunteer driver scheme for transport to surgeries was suggested. The lengthsman scheme was given as a good example and SSDC was looking at the possibility of hiring out their equipment to communities for self-help projects, including road and drain maintenance. The Localism Bill will enable greater input from communities on decisions affecting their community. There is to be a new levy on new build houses that can be spent on supporting infrastructure.
- iv) Update on proposed Crewkerne HWRC closure; SWAP will make a decision on 11 February. All five Districts are opposed to the HWRC closures.

208. Village Newsletter;

Lynda and Brian Kemp have volunteered to take over as editors in April and will continue to produce a bimonthly newsletter. They will consult with villagers on the format. The annual budget is up to £600. Mrs Kemp will get competitive quotes for printing and Mr Pallister will see if subsidised printing would be available from SSDC. The Kems will provide contact details and deadlines in the February Chimes. The deadline will be mid-month to allow for input from the parish council meetings.

It was agreed that there would be reduced information on Church matters as there is a church newsletter.

The Kems will liaise with the village webmasters to provide the Chimes online and will look at providing email copies to reduce printing costs. It was agreed that priority be given to future events rather than reporting on past events.

The parish council will provide a 'thank you' in the April Chimes to the retiring editor Mrs Wellard.

209. District Councillors report;

SSDC are making over 20% savings this year and further cuts are required in the next 3 years. There will be redundancies and reduced hours for staff. Goldenstones will be run by a trust and it is hoped that a voluntary sector group will take over the Community Bus.

The Local Development Framework is looking at development to the south of Yeovil but there will be more consultation before this is confirmed. Mr Pallister to action clearance of asbestos sheets dumped between East Chinnock and Chiselborough.

210. County Councillors report;

SCC are looking at some 600 redundancies and using £15M of their reserves to fund this. Mrs Bakewell said that servicing debt cost is only 4% of the revenue budget of £500M.

The Red Route Review is not going ahead now but there will be a review, including The Hollow, given the poor safety record in this area.

An email has been received from the Hollow Traffic Action Group (HTAG) reminding the council that parishioners in the Hollow would be willing to contribute to the traffic calming measures and are keen to see this moved forward.

Mrs Bakewell said that a precise location would be needed for the extended speed limit signage before a definitive cost could be given. Cllr Churchill informed the meeting that Colin Fletcher from SCC was hopeful that the budget for improved signage for the Hollow would be approved in April. An estimated cost of £2000 had already been given for the extension of the 30mph speed limit plus £300 (now £250) for a 'Welcome to the Village' sign and the Parish Council had agreed to contribute up to £500 - see minute 95 September 2010.

Cllr Jones to liaise with the HTAG and Cllr Churchill to inform Colin Fletcher of the Parish Council's position.

Clerk to put Hollow traffic calming on the March agenda.

211. Clerk's report and correspondence;

- SSDC are running parish council elections awareness events. An election will only take place if there are more candidates than places. The clerk has forward this information to The Chimes and the website. Clerk to check that the maximum number of councillors is seven and the minimum three.
- SALC will be running training events for councillors and chairman after the May elections. No-one is able to attend the area meeting in March.
- SCC has circulated a flooding questionnaire regarding damage to property and blocked highways. The chairman will respond on behalf of the parish that we have no issues.
- Lords Larder Food Bank charity has asked for a donation to fund their work distributing food parcels. It was agreed that a monthly food collection be organised rather than give a donation. Mr Pallister to look into this.

212. Finance; no items to report.

213. Payments; the following payment was presented;

Miss D C Langford; January salary + expenses = £171.60. This payment was approved.

214. Planning Applications;

10/05185/LBC Mr Murdoch, Sandhill Barton

11/00235/FUL Mr Harris, 2 Church Villas.

Councillors had no objections to either of these applications.

215. Planning Decisions; none.

216. Community Speed Watch (CSW) report;

There had been 8.5 hours of recording in January with 0.4% recorded as speeding. In this first year of CSW there has been over 125 hours of recording of over 80,000 cars with 602 recorded as exceeding 35 mph, that is 0.8%.

It is pleasing to note that the number of speeders/session has decreased and also that the team is well supported by the police, with a police presence every 3 or so sessions. The CSW team was congratulated on all of their efforts.

217. Parish Lengthsman Report;

The lengthsman is spending time in College and by Weston Farmhouse clearing drains. It was noted that the lengthsman has received training in highways maintenance and may be able to supplement SCC to provide more timely parish pothole repairs.

218. Potholes and General Maintenance Report; Cllr Churchill reported that he has had no response from SCC to his requests for highway repairs.

219. Provision of new notice board update; Clerk to contact Cllr Harris to ensure the new notice board is in place as soon as possible. Volunteers will install the board and move the old board to Carter's Lane.

220. Play Area Report;

Cllr O'Donnell to check if the lengthsman has training in Annual Inspections. There are SSDC courses available on routine visual inspection and playground management.

RoSPA offer Annual Inspections but at a similar cost to the existing agreement with SSDC so it was agreed to continue with SSDC.

Clerk to put a request in The Chimes for volunteers for the recreation field grass cutting roster.

221. Rights of Way Report;

Regarding the landslip on Y8/25 (Springfields to Weston Farm) the householder has done remedial work on the bank and will continue to monitor this.

The heavy gate blocking the meeting point of Y8/22 (Cod Lane to west of Barrows Dairy Farm) and Y28/2 is now sufficiently open to allow walkers through.

222. Entertainments Committee report;

The committee will hold a meeting to gauge support for and, if appropriate, arrange a Royal Wedding Celebration. There will also be an AGM and it was noted that there should be at least two parish councillors on this sub-group.

223. Items of Report; none.

224. Next Meeting; Monday 7th March 2011.

There being no further business the Chairman closed the meeting at 09.50pm.

Copies of these minutes can be found on the village website at

www.eastchinnock.btk.co.uk/ParishCouncil/ParishCouncilMinutes<http://www.eastchinnock.btk.co.uk/>

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Minutes of the East Chinnock Parish Council meeting held on Monday 7th March 2011 at 7.45pm in the Village Hall.

Present;

Chairman	Cllr J Churchill
Councillors	Cllrs M Merchant, P O'Donnell, A Harris, M Jones, B Murdoch & A Sinclair
District Councillor	Ric Pallister (part of the meeting)
Officer	Ms C Langford

There were 5 parishioners present and PCSO Dave Lewis (part of the meeting).

Public Question Time;

A parishioner raised the issue of people parking on the pavement and blocking access in College.

The Chinnock Hollow Traffic Action Group wanted to know where the traffic calming signs were to be placed and a breakdown of the actual cost. Mr Pallister will ask Mrs Bakewell to get clarity from Colin Fletcher, Somerset County Council Highways (SCC) on works and cost.

225. Apologies for absence; Mrs Bakewell.

226. The issue of parked cars; it was agreed to take this item next.

There are issues with parked cars at Carter's Lane junction with A30 and blocking the pavements on the A30 and in College. The PCSO left leaflets that could be left on cars parked inconsiderately. It was agreed that the PCSO write a Crewkerne Beat letter with a leaflet to be used as a warning. It was agreed to put this item on the April agenda to review progress and to invite a Road Traffic Unit officer to attend.

227. Declarations of Interest; Cllr Sinclair declared an interest in Item 10.

228. Minutes of the last meeting;

The minutes, that had previously been circulated to all Councillors, were signed by the Chairman as a true record of the February meeting.

229. Matters arising from the Minutes;

Post box provision in the village; a second collection had been promised. Clerk to chase this and to ask if a larger box could be provided..

230. District Councillor's report;

- Crewkerne HWRC is still under threat of closure but the Waste Partnership are looking at a charging policy (up to £2 per visit) with reduced opening hours. The decision will be taken on 25 March.
- SCC has cut the Community Safety Budget completely resulting in no funding this year for CSW.
- There will be no reduction in Community Policing Officers and the budget will be reinstated in 2012/13.

231. County Councillor's report; none.

232. Chinnock Hollow traffic calming;

It was agreed that written confirmation of the works to be done and the cost must be supplied before a decision can be made. Mr Pallister and Mrs Bakewell to get this from SCC so that a decision can be made at the April meeting.

233. Parish Council elections;

It was confirmed that Cllrs O'Donnell, Jones and Murdoch would not be standing at the next elections. The clerk confirmed that the minimum number of councillors is 3 and maximum 7. Councillors were asked to make personal approaches to encourage residents to stand for the Parish Council. It was noted that the May meeting date would have to be moved back, if there was an election, to allow the 3 clear days notice required for the new councillors.

234. Clerk's report and correspondence;

- The pre school have requested to use the recreation field; it was proposed and seconded that the pre school could use the field for their fund raising fete on 11 June at no charge if there is no charge for village organisations to have a table. If village organisations are charged for a table then the pre school will be charged £100 to use the field. All in favour. It was also agreed that any advertising must show that this is a pre school fund-raising event and not a village event. The pre-school must show valid public liability insurance cover for the event. Clerk to write to the pre school.

- It was noted that Chinnock Hollow will be closed for works week beginning 21 March.
- SCC has cut the library service budget. 23 libraries will continue to receive funding, including Yeovil and Crewkerne, but the opening hours will be reduced by 20%.
- SCC has cut the public transport service budget. Details of the changes are available on their website. It was noted that the Nippy Bus service will be cut.
- Carter's Lane dog bin; it was noted that after the clerk raised this with SSDC this is now being emptied on a regular basis.
- Devon & Somerset Fire & Rescue Services draft corporate plan - the chairman is responding.
- SCC is reinstating the Speed Indicator Device in Fordhay. There will be 3 one-week sessions in 2011 at no charge to the Parish Council. This provision will be reviewed annually.

235. Finance;

- After a review of the clerk's home office costs it was proposed and agreed to increase the monthly contribution from the Parish Council to £8. Cllr Sinclair did not vote.
- A letter has been received from SALC informing the Parish Council that the clerk must be registered for PAYE. Councillors noted that the clerk has contacted HMRC and is registering the Parish Council as a new employer. It was noted that the clerk cannot be self employed (as the council has the right to hire and fire) and there are significant fines for non-compliance. It was agreed that Cllr Harris draft a letter to David Laws MP to query this policy.
- South Somerset strimmer project; it was noted that the cost has now been set at £100 per volunteer trained. It was agreed that due to this cost the parish will not now take part. Clerk to inform SSDC.
- Memorial clock; it was noted that volunteers from the church have fixed the clock. The Parish Council would like it noted that they appreciate the efforts of the volunteers and thank them for their time and expertise.

236. Payments; the following payments were presented;

- Miss D C Langford; February salary + expenses; £171.60.
- SALC 2011/12 affiliation fee; £117.25.

Both payments were approved.

237. Planning Applications; none.

238. Planning Decisions;

10/05185/LBC Mr Murdoch, Sandhill Barton and 11/00235/FUL Mr Harris, 2 Church Villas have both been granted.

239. Community Speed Watch (CSW) report;

There had been 8 hours of recording in February, with 36 speeders reported. Several sessions had been cancelled due to the cold weather. The laser gun uses more battery power, especially in the cold weather, but Cllr Sinclair will try to use recharged batteries in the summer. He will be putting in a claim for batteries for both the gun and the recorder in April.

240. Parish Lengthsman Report;

- The drain at the top of College has been dug out with a digger.
- The Lengthsman is qualified for weekly inspections of the play area but not the annual inspection that SSDC do.

241. Potholes and General Maintenance Report;

- The holes in Green Lane have been reported to SCC and the faulty light at the bottom of Chinnock Hollow.
- It was noted that the A30 is subsiding again above the speed limit sign towards East Coker.

242. Provision of new notice board update;

The order has now been confirmed and should be delivered mid March. A working party will be required to install the new board and move the old board to Carters Lane.

243. Play Area Report;

The grass cutting roster has started. Cllr Harris to source a roller to roll the croquet area.

244. Rights of Way Report;

- Overhanging and dead trees at Bridge Farm end of Forge Lane area are being removed.
- Y8/11 (beyond Netherhay alongside Chinnock Brook); ditching work appears to have caused the sleeper bridge to fall into the brook and the path is impassable. This has been reported to SCC.
- Spring Holton Farm; permission has been given for a permissive path on Y8/16 (Crewkerne side of Broad Lane) to avoid walking through the chicken run. The definitive route is still available.
- Y8/27 (Stump Stone to Weston Farm); 2 bags of litter have been collected by volunteers.

245. Entertainments Committee report;

The AGM is on 11 March. Cllrs Jones and Murdoch will attend. Councillors were asked to make personal approaches to encourage residents to come forward and join this committee.

246. Village Newsletter;

- Clerk to remind the new editors to include a vote of thanks to Mrs Wellard in the April Chimes.
- It was proposed and agreed that a thank you gift be bought from the Chairman's discretionary fund for the retiring editor, up to the value of £36. Cllrs Jones and Harris to organise this.

247. Items of Report;

- The 2000-3 minutes have not been found. Clerk to ask Mr Halford again and to put a note in the minutes book stating that they are missing.
- A Croquet Club will be run on the Recreation Field this summer on Tuesday evenings and Sunday afternoons. Membership will be £10 for the season or £2 per session. It was noted that the club would need its own insurance.
- The Post Office outreach service contract was signed by the chairman.

248. Next Meeting; Monday 4th April 2011.

There being no further business the Chairman closed the meeting at 10.15pm.

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Minutes of the East Chinnock Parish Council meeting held on Monday 4 April 2011 at 7.45pm in the village hall.

Present;

Chairman Cllr J Churchill

Councillors Cllrs M Merchant, Messrs A Harris, M Jones, B Murdoch & A Sinclair

Officer Ms C Langford

There were 2 parishioners present.

Public Question Time; there were no questions.

249. Apologies for absence; Mrs P O'Donnell, Mrs C Bakewell and Mr R Pallister.

250. Declarations of Interest;

Cllrs Sinclair and Jones declared an interest in Item 12 (Payments).

251. Minutes of the last meeting;

The minutes, that had previously been circulated to all Councillors, were signed by the Chairman as a true record of the March meeting.

252. Matters arising from the Minutes;

- i) Post Box; it was confirmed that there are two collections, at mid-day and 4.15pm. Clerk to put this information in The Chimes. The Post Office is monitoring box use but think it unlikely that a larger box will be necessary.
- ii) Parking issues; an email had been circulated from PCSO Lewis detailing action that could be taken regarding inconsiderate and illegal parking. The RPU could not attend the meeting. It was proposed and agreed that action be deferred to the May meeting when a verbal request could be made to the PCC for churchgoers to park with due consideration of access to pavements and junctions.
- iii) The Chimes newsletter; it was noted that the new editors will be using a local printer who will produce the newsletter for £360/year in a folded A3 format. This is below the budget figure. Copy deadline will be the second Monday of the month and The Chimes will be on the website.

- iv) Crewkerne HWRC; it was noted that the proposed £2 charge has been reduced to £1 due to Crewkerne Town Council and SSDC subsidising the costs. This information will be on the website and the clerk to send this to The Chimes with a summary of new times.

253. District Councillor's report; none.

254. County Councillor's report; none.

255. Chinnock Hollow traffic calming;

No written confirmation of the works required and the cost has been received from SCC. It was noted that a spring has surfaced on a resident's property and is flowing across the road.

256. Parish Council elections;

It was noted that there have been three nominations for the seven vacancies and so there will be no election. Cllrs Jones, Murdoch and Mrs O'Donnell are not standing for re-election. The four vacancies will be filled with co-options.

257. Standing Orders;

It was proposed that meetings be a maximum of 3 hours. This proposal was defeated, with 2 votes for and 3 against. It was proposed that meetings be a maximum of 2 hours and this was carried, with 3 votes for and 2 against. The standing orders were amended and adopted and signed by the Chairman. It was noted that the Entertainments Committee should have Terms of Reference.

258. Clerk's report and correspondence;

- A thank you letter had been received from Mrs Wellard, the retiring newsletter editor, thanking the Parish Council for the retirement gift.
- The pre-school has confirmed that they do wish to use recreation field on 11 June and a copy of their insurance has been received showing valid public liability cover for the event.
- SSDC Big Lottery Reaching Communities programme bid; clerk to reply that the Parish Council is interested in this development of community and play work.
- SCC Waste Planning consultation; Chairman to respond.
- SCC letter on a joint bid with Devon to get superfast Broadband across the area, targeting rural areas; Chairman to respond that the Parish Council is in support of the bid and would be interested in looking at developing a community hub. The webmaster has circulated the questionnaire link to local residents and businesses and it was agreed that councillors follow suit. Chairman to respond to the questionnaire on behalf of the council.
- House of Commons Transport Committee consultation on bus cuts in Somerset; this is on the website. It was noted that the A30 services are not being cut but the Nippy Bus is.
- Somerset Rural Youth Project support for voluntary youth provision was noted.

The following items had also been circulated;

- Speed Indicator Device results for Fordhay Feb/March 2011.
- SSDC report re. Local Strategic Partnership event on 3 February.
- SCC Chief Executive re service cuts and working together.
- SSVCA Voluntary Sector Networking Meeting on 6 April.
- Somerset Community Food event; developing opportunities for food growing locally.

259. Finance;

- i) the council's asset register was reviewed and agreed..
- ii) the Accounts & Audit (England) regulations 2011 update was noted. Clerk read out the regulation to reinforce the corporate responsibility of the whole council for financial matters, the reviews and approvals within the Regulations are now matters for the whole council and the use of committees for these purposes is no longer permitted.
- iii) The clerk has spent significant time registering the council for PAYE and is in the process of registering for VAT.

260. Payments; the following payments were presented;

- i) Miss D C Langford; March salary and expenses; £195.38.
 - ii) A Sinclair; Speed Watch batteries = £37.
 - iii) M Jones; gift for retiring Chimes editor = £35.47
 - iv) Village Hall hire re. Entertainments committee = £7.50
 - v) Parish Lengthsman (first payment) = £510.84. The standing order regarding payments over £500 was suspended for this item. All payments were approved.
- Somerset Art Works request for £30 was not approved.

261. Planning Applications;

11/01229/S73 The Bungalow, Street Lane, Higher Odcombe - varying conditions. There are no objections to this application.

Life for a Life Memorial Forests are considering the erection of a stone monument on the hill. Clerk to respond that the council consider this wholly inappropriate as there is no local link with Polish or Jewish communities.

262. Planning Decisions; none.

263. Community Speed Watch (CSW) report;

There had been 12 hours of recording in March, with 86 speeders reported. There was a record 28 speeders recorded one Sunday. Repeat offenders are being detected.

264. Parish Lengthsman Report;

No report. Chairman to pass on a request that the stone bench is cleaned with the bus shelter.

265. Potholes and General Maintenance Report;

It was reported that the Chinnock Hollow repair work had been done during the recent closure and that complete resurfacing of The Hollow was scheduled.

266. Provision of new notice board update;

The board will be delivered the following week. Cllr Harris to co-ordinate erection of the new board by the village hall and Cllr Sinclair agreed to take charge of the old board for repairing and moving to Carters Lane.

267. Play Area Report;

Cllr Jones to produce a grass cutting roster to display in the village hall. Clerk to inform Mr Pallister. Cllr Harris to roll the croquet pitch.

268. Rights of Way Report;

SCC has taken over Rights of Way work and are seen to be doing more repairs.

Signposts have been erected at Y8/2 on Green Lane (path to Landshire Lane), Y8/4 on Landshire Lane (path to Street Lane) and Y6/26 for path from Chiselborough towards Bagnell Farm.

Bridge repairs have been completed on Y8/17 Chinnock Brook crossing and Y8/11 on path opposite Bridge Farm.

Volunteers have cleared vegetation on Y8/2 and Y8/11.

269. Entertainments Committee report;

At the recent AGM Cllr Sinclair was elected Treasurer. The meeting was well attended but the posts of Chairman and Secretary are now vacant. Clerk to promote in The Chimes. Two councillors should sit on the committee and this will be agreed at the May meeting.

270. Items of Report;

It was noted that Cllr Merchant has a hall key but will need help in setting out the hall for future meetings.

It was requested that a review of village hall rent be discussed at the May meeting. The council has booked 2 hours/month but this has not been sufficient and the hall committee would like the shortfall addressed.

The outreach Post Office service should be promoted with a visible external sign. Cllr Murdoch to raise with the Outreach postmaster.

A draft Contract of Employment for the clerk was circulated and it was agreed to have both this and the annual salary review on the May agenda.

271. Next Meeting; Monday 9 May 2011.

There being no further business the Chairman closed the meeting at 9.55pm.

Signed (Chair) Date.....

Copies of these minutes can be found on the village website at
www.eastchinnock.btkc.co.uk/ParishCouncil/ParishCouncilMinutes

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Minutes of the Annual Meeting of East Chinnock Parish Council **held on Tuesday 10 May 2011 at 7.45pm in the Portman Arms Skittle Alley.**

Present;

Councillors	Mrs M Merchant, Messrs I Stephen & M Slater J Churchill (outgoing Chairman) & A Sinclair (outgoing Vice Chairman) for part of meeting.
District Councillor	Mr R Pallister (for part of meeting)
Officer	Ms C Langford

There were no parishioners present.

Apologies for absence; Mrs C Bakewell, Messrs B Murdoch & A Harris

1. Confirmation that a quorum is present;

Cllr Churchill chaired the first 3 items. It was confirmed that there were three elected councillors present and so the meeting was quorate.

It was agreed to take item 3 next, then 2 then 6.

2. Confirmation of elected unopposed members;

These were confirmed as Cllrs I Stephen, M Slater and Mrs M Merchant.

3. Election of Parish Council Chairman;

Cllr Slater was proposed and seconded, and signed the Acceptance of Office. Cllr Slater took the Chair.

4. Election of Parish Council Vice Chairman;

Cllr Merchant was proposed and seconded.

Cllrs Merchant and Stephen signed the Acceptance of Office.

5. Nominations to fill vacant seats;

It was agreed to take co-options at the June meeting. Clerk to advertise this on the notice board.

6. Co-option of councillors to fill vacant seats;

This will take place at the June meeting.

7. Declarations of Interest;

Cllr Stephen declared an interest in Item 14v as PCC secretary.

8. Minutes of the last meeting;

The minutes, that had previously been circulated to all councillors, were signed by the Chairman as a true record of the April meeting with the amendment that the meeting closed after the PO outreach sign item.

9. Matters arising from the Minutes;

Parking issues;- it was agreed that Cllr Stephen would ask churchgoers to park thoughtfully allowing pedestrians to use the pavement.

10. District Councillor's report;

- i) Fly tipping; It was noted that SCC will be contributing towards the costs of clearing up. Clerk to put an item in the Chimes asking parishioners to contact SSDC to report fly tipping.
- ii) Grit bins; it was agreed to put discussion on whether to buy grit bins on the June agenda. Cllr Pallister to liaise with neighbouring parishes to enable a bulk order to be made. SCC will provide salt.
- iii) Affordable housing; changes in legislation mean that redundant farm buildings can now be used. It was agreed to invite Felix Marsh (Community Council for Somerset) to a Council meeting to discuss the need for affordable housing in the parish.

11. County Councillor's report; none.

12. Chinnock Hollow traffic calming;

It was agreed to defer this to the June meeting to confirm details of the scheme.

13. Planning Applications;

It was agreed to take planning items after the District and County Councillors reports now and at future meetings.

- i) 11/01145/OUT Lime Kiln Farm; there had been no objections.
- ii) 11/01322/FUL 470 Fordhay, East Chinnock; there had been no objections but the issue of windows overlooking neighbouring properties was raised.

14. Planning Decisions; none.

15. Clerk's report and correspondence;

- i) Life for a Life regarding their pre-planning application enquiry; It was noted that this will be considered should a full planning application be received.
- ii) Request for appointment of a Charity Trustee for Feoffees. It was agreed to confirm the re-appointment of Dr John Cox. Clerk to ask when the other 'parish council' representatives terms of office end so that the Council could seek to have a current councillor appointed.

The following items had also been circulated;

- i) SSDC Public Path Diversion Order 2011 re Footpath Y8/23,
- ii) Entertainment Committee AGM minutes.
- iii) SALC area meeting 13 June and training for new councillors and chairmen. Cllr Slater to book on to a Chairman's course.
- iv) To note the end of the guaranteed cheque scheme.
- v) Aon Insurance schedule and premium circulated with clerk's statement to clarify cover.
- vi) Statement detailing extra village hall hours used by the council for meetings in 2010/11.

16. Finance;

- i) It was noted that the precept of £6000 has been received.
- ii) Sections 1 and 2 of the Annual Return; it was resolved that these be approved. The Annual Return was signed by the Chair and Clerk. Clerk to provide a copy of the Assets Register for Cllrs Slater and Stephen.
- iii) The financial summary and bank reconciliation for 2010/11; it was resolved that these be approved.
- iv) It was agreed that Cllrs Slater, Stephen and Merchant be the three new cheque signatories. Clerk to complete the bank form.
- v) The PCC has requested funding (including three quotes) for a set of ladders to facilitate maintenance of the memorial clock by volunteers. The clock is the responsibility of the Council. It was resolved that a sum up to £125 be provided on receipt of invoice. The ladders would remain in the Clock Room.
- vi) Entertainments Committee expenditure; it was agreed that committee minutes and event balance sheets be circulated to all councillors. It was agreed that purchases of capital items must be approved by the Council. Clerk to ensure that the marquee hiring agreement is signed by the hirer to confirm that the hirer has their own insurance in place regarding any damage they cause to the marquee and public liability.
- vii) The Clerk informed Council that she is in the process of registering for VAT.

17. Payments;

The following payments were presented;

- i) Miss D C Langford; April salary and expenses; £174.60.
- ii) Aon Limited; insurance = £491.54
- iii) St Margaret's Hospice; re internal audit fee = £50.
- iv) M Jones; mower fuel = £25.
- v) Village Hall; additional hours used = £50. All payments approved.

18. Community Speed Watch (CSW) report;

There had been 10.8 hours of recording in April, with 71 speeders reported (0.9%). Overall the percentage of speeders is 0.8%. It was noted that Mr Sinclair had offered to stay as CSW co-ordinator.

It was agreed that representatives for CSW, Lengthsman, Potholes & Maintenance, Play Area, R of W and Entertainments Committee be appointed at the June meeting.

19. Parish Lengthsman Report;

It was noted that Mrs O'Donnell had offered to remain as Lengthsman liaison.

20. Potholes and General Maintenance Report;

It was noted that Chinnock Hollow has been resurfaced.

21. Notice board update;

The new notice board has been delivered. The invoice for £478.80 will be presented at the June meeting. Cllr Merchant to gather a working party to erect the new board and move the old board to Carter's Lane.

22. Play Area Report;

It was noted that the goal posts are still loose.

23. Rights of Way Report;

i) Public Path Diversion Order 2011 re Footpath Y8/23 (at Barrows Hill Farm); it was resolved that the Council supports the diversion but request that appropriate way markers are provided and a clear pathway is provided along the diversion. It was noted that the field is currently down to maize planted up to the field margin. Clerk to send representation to SSDC.

ii) Obstruction of Y8/23 (at Catherston); Cllr Merchant to liaise with Mr Murdoch to talk with the landowner to resolve this issue. iii) The Council record their thanks to Mr Murdoch for all his hard work on Rights of Way issues in the Parish.

24. Entertainments Committee report;

It was noted that a new Chairman and Secretary are still required for this committee.

25. Clerk's Contract of Employment & annual salary increment;

Clerk to circulate copies of the draft contract and current salary scales to all councillors.

26. Items of Report; None

27. Next Meeting; Monday 6 June 2011.

There being no further business the Chairman closed the meeting at 9.50pm.

Copies of these minutes can be found on the village website at <http://EastChinnock.com>

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Minutes of the East Chinnock Parish Council meeting **Monday 6th June 2011 at 7.45pm in the Village Hall.**

Present;

Chairman	Cllr M Slater
Councillors	Cllr Mrs M Merchant & Cllr I Stephen
District Councillor	Mr R Pallister (for part of meeting)
County Councillor	Mrs C Bakewell (for part of meeting)
Officer	Ms C Langford

There were 7 parishioners present and 2 policemen (for part of the meeting).

Public Question Time;

A parishioner asked about vegetation being cleared from a neighbouring property into his garden. Clerk to liaise with parishioner to find out the property owner so that further communication could take place.

The police were present for a highways issue in Chinnock Hollow. This item is not on the agenda. Clerk to inform PCSO Lewis should the item appear on a future agenda.

28. Apologies for absence; there were none. The meeting is quorate.

29. Nominations were received to fill the four vacant seats;

Messrs A Sinclair, N Weber and B Murdoch and Mrs R Carter. A letter was received from Mrs Carter, in her absence, confirming her request to be nominated.

30. Each nomination was voted on and all were in favour that they be co-opted on to the Council.

Messrs Sinclair, Weber and Murdoch signed Declarations of Acceptance of Office.

31. Declarations of Interest;

Cllr Stephen declared an interest in Item 9 and Cllr Sinclair in Item 23.

32. Minutes of the last meeting;

The minutes, that had previously been circulated to all councillors, were signed by the Chairman as a true record of the May meeting with the amendment that Cllr Stephen had declared an interest in Item 16v.

33. Matters arising from the Minutes;

- i) Notice board; a working party volunteered to agree a site and install the board by the village hall. Cllr Slater to liaise with Feoffees re permission to install the new board.
- ii) Grit bins; Mr Pallister is liasing with neighbouring villages to enable a discounted price to be obtained. It was noted that the bins would need to be fixed to the ground. It was noted that Council would need to liaise with Somerset County Council (SCC) Highways on the siting of the bins as they will be filling them free of charge. It was agreed that two bins were required; one at the bottom of The Hollow and one in Weston Street.
- iii) The clerk confirmed that there will be a vacancy for a Parish Council representative on the Feoffees trust in 2012 and two in 2014. Dr J Cox's term of office has been renewed until 2015.
- iv) It was agreed that the church ladders be added to the Asset Register.
- v) It was noted that church goers are parking with consideration for pedestrians as requested.

34. District Councillor's report; there was nothing to report.

35. County Councillor's report;

Mrs Bakewell confirmed that SCC had been successful in the bid for £30M to provide Superfast Broadband across Somerset. Grass cutting; it was noted that major routes A (ie A30) and B will now be cut twice during the season and only noxious weeds will be treated. Mobile libraries; it was noted that the new reduced service will be introduced in East Chinnock in April 2012.

36. Chinnock Hollow traffic calming;

It was agreed that costs to date had been approximate. Mrs Bakewell and Mr Pallister to get a maximum cost for the 30mph signs and the 'please drive carefully' sign. It was agreed that the 30mph signs are sited for road safety reasons.

37. Planning Applications;

- i) 11/01356/LBC Bridge Cottage, 10 West Coker Hill, West Coker; alterations/repairs. There were no objections.
- ii) 11/01322/FUL 470 Fordhay, East Chinnock; this application has been withdrawn

38. Planning Decisions; there were none.

39. Appointment of liaison representatives to;

- i) Community Speed Watch; all in favour of Cllr Sinclair.
- ii) Parish Lengthsman; all in favour of Cllr Stephen.
- iii) Rights of Way; all in favour of Cllr Murdoch.
- iv) Potholes & General Maintenance; Cllr Mrs Carter to be asked.
- v) Play Area (including inspections); all in favour of Cllr Weber.
- vi) Entertainments Committee; all in favour of Cllrs Sinclair and Stephen.

40. Clerk's report and correspondence;

- i) There is to be an electoral review of Somerset, including consultation with Parish Councils.
- ii) Somerset Local Authorities' Civil Contingencies Unit Emergency Planning; it was agreed that a parish contact was required as co-ordinator, with a telephone tree to cascade information and an assets and skills register in the village plan with this information on the website. Mr Pallister to report back on the detail required.
- iii) St Margaret's Hospice; a thank you letter has been received for the £50 donation in lieu of an internal audit fee.

- iv) Strimmer Project; the cost has been halved to £65/volunteer. Cllr Murdoch to approach the Walking Group for volunteers and Cllr Sinclair volunteered. Clerk to report back to the project co-ordinator.
- v) South Somerset Local Strategic Partnership AGM on 13 July. No-one able to attend. It was noted that this partnership of community agencies is to be reviewed in line with the launch of the Localism Bill later in the year.
- vi) Orchardleigh; Council was informed that Yarlington is to erect a fence to block the illegal short cut.

41. Finance;

It was noted that the Annual Return had been submitted.

VAT refund; it was noted that invoices need to be addressed to East Chinnock Parish Council. The clerk will pursue refunds when there is a claim for the minimum of £100.

42. Payments; the following payments were presented;

- i) Miss D C Langford; May salary and expenses = £175.75.
- ii) Village Hall hire re council meetings £100 and PO outreach quarterly rent £97.50 = £197.50.
- iii) Sign Solutions SW Ltd for notice board = £478.80.
- iv) SALC for Chairmanship course = £25.00.

All payments approved.

43. Community Speed Watch (CSW) report;

The apparent increase in the number of speeders is caused by targeting particular problem times i.e. early morning and evening commuting times.

The statistics were given to the clerk after the meeting; 11 hours of recording in May, with 110 speeders reported (1.6%). Since CSW started the percentage of speeders is 0.9%.

44. Parish Lengthsman Report;

It was noted that the bus shelter and seat need cleaning. Cllr Stephen to liaise with Mrs O'Donnell and the Lengthsman.

45. Potholes and General Maintenance Report;

No report. The maintenance file needs to be retrieved from Mr Churchill.

46. Play Area Report;

No report. The play area inspection file was passed to Cllr Weber.

47. Rights of Way Report;

The village walking group (started in September 2003) completed its 200th walk in May. It was noted that the group has made a significant contribution to keeping local Rights of Way clear.

It was noted that SCC will make a contribution towards the cost of reimbursing Parish Councils for materials purchased to repair or install Rights of Way furniture. Works need to be approved in advance.

It was noted that Y8/10 has been seeded to barley and the Right of Way not reinstated. This has been reported to SCC.

48. Entertainments Committee report;

The Barn Dance will be on 2nd July. A chairman is still required. Marquee hirers will need to ensure that they have event insurance.

49. Items of Report;

- i) the bracket for the PO Outreach sign has been received.
- ii) there has been a request from the village hall for the Council to move their meeting date to accommodate a regular Monday booking. It was agreed that as both the Parish Council and the Gardening Club meet on Mondays that these village organisations would not be changing their meeting day. Clerk to inform the village hall.
- iii) an item regarding a Highways issue was raised by a parishioner. It was noted that this should have been raised during Public Question Time. It was resolved that this would go on the July agenda, Cllr Stephen voted against this decision. Clerk to take advice on whether the issue is in the Councils remit.
- iv) It was resolved to give a token of thanks in recognition of the long service of retired councillors Mrs O'Donnell and Mr Jones. Clerk to write to retired councillors Messrs Churchill and Harris thanking them for their service on the Council.

50. Clerk's Contract of Employment & annual salary increment;

This was a confidential item. The Council asked for their thanks to be noted to the clerk for all her hard work on their behalf. Councillors agreed the contract of employment. A signed copy will be circulated. There will be an annual appraisal in February. It was resolved that the clerk have an incremental rise to SCP16 £8.545/hour, back dated to 1st April 2011(as per contract) and to include six hours additional work due to the elections and PAYE start-up. It was noted that the clerk (as Responsible Financial Officer) would keep the Council apprised of all PAYE liabilities. It was also noted that the clerk has other part-time work.

51. Next Meeting;

Monday 4 July 2011.

There being no further business the Chairman closed the meeting at 10.05pm.

Copies of these minutes can be found on the village website at <http://EastChinnock.com>

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Minutes of the East Chinnock Parish Council meeting held on Monday 4th July 2011 at 7.45pm in the Village Hall.

Present;

Chairman	Cllr M Slater
Councillors	Cllr Mrs C Carter, Cllrs I Stephen, N Weber, B Murdoch and A Sinclair.
District Councillor	Mr R Pallister (for part of meeting)
County Councillor	Mrs Bakewell (for part of meeting)
Officer	Ms C Langford

There was one parishioner present.

Public Question Time; there were no questions.

52. Apologies for absence; Cllr Mrs Merchant.

53. Declarations of Interest;

- Cllr Mrs Carter signed a Declarations of Acceptance of Office
- Cllr Stephen declared an interest in item 7
- Cllr Sinclair in item 12I
- Cllr Mrs Carter in items 7 and 4v.

54. Minutes of the last meeting;

The minutes, that had previously been circulated to all councillors, were signed by the Chairman as a true record of the June meeting.

55. Matters arising from the Minutes;

- i) Notice board; Feoffees has approved that the notice board be fixed to the end wall of the village hall, after it has been pointed.
- ii) Grit bins; Three quotes had been found by the clerk. It was agreed to order 2 yellow bins from Imagenta at a cost of £82.50 + vat + carriage. Clerk to liaise with Somerset County Council (SCC) Highways on the sites. Cllr Weber to install.
- iii) Strimmer training; it was noted that Cllr Sinclair and Mr Rybicki have volunteered and it was agreed that they will book on the training course at a cost of £130.

iv) Village Emergency Plan; it was noted that SCC is to provide details relevant to village communities. A parishioner with emergency training experience will be approached to advise the Parish Council.

v) It was confirmed that the highways issue in Green Lane is not in the Parish Councils remit.

56. District Councillor's report;

- The empty property at 22 Orchardleigh is now subject to an enforced sale by SSDC.
- Localism Bill; Council were informed that this will be delayed further as there is no National Planning Policy Framework in place to guide local decision making.
- It was noted that for the next SSDC budget there will be public consultation on the cuts to non-statutory services that will be required.

57. County Councillor's report;

The electoral review will result in fewer councillors. It was noted that District Council boundaries will not be affected but there may be exceptional Parish boundary changes. There will be some consultation at Parish level.

58. Chinnock Hollow traffic calming;

Cllr Mrs Carter has spoken with Colin Fletcher at SCC Highways and was given a cost of £250 for a village sign + £900 for 4 sets of 30mph signs + £2000 administration giving a total of £3150. Mr Fletcher said that SCC will cover the 30mph signs and legal costs leaving the parish to pay for the village sign. Cllr Mrs Carter to get this in writing and to organise a site meeting.

59. Planning Applications; there were none.

60. Planning Decisions;

11/01457/FUL Mr & Mrs Baker, 1 Portman Terrace erection of rear extension granted.

It was noted that controversial applications should have a public meeting and that the planning officer can delay the deadline a couple of days if necessary.

61. Clerk's report and correspondence;

- To note SSDC dog control notices re dogs on leads and clearing up after dogs.
- It was agreed that the Clerk would benefit from the SLCC Working with Your Council distance learning course. This would be at a total cost of £95 but the Clerk will liaise with her other Parish Council to share the cost/time 50:50 so at a cost of £47.50.
- It was noted that some Parish Councils in Somerset have asked to have their street lights turned off between 12-5.30am. It was agreed to put this on the September agenda. Clerk to publicise in The Chimes and website and to contact SCC for more information and the Police for their views on lighting on the A30.
- Diocese Health & Safety questionnaire re The Glebe; Cllr Weber to complete.
- Somerset Playing Fields Association newsletter; this has been free but with cuts in funding SPFA are asking Councils to pay £10 membership from Autumn. It was noted that SPFA also provide free advice for Recreation Field managers. It was agreed to pay the membership fee.
- SSDC information sheet on organising Play Days
- David Laws MP Advice Centre Tuesday 26 July at 1pm near village hall. Posters to be displayed.

The following items had also been circulated;

- SCC update on opening hours of libraries/mobile libraries,
- Entertainments Committee minutes for 7 June meeting.

62. Finance;

It was noted that the ladders bought to repair the memorial clock cost £119.99.

The Clerk attended a free HMRC PAYE workshop on 30 June.

The Chairman had attended the SALC Chairman's course and found it useful.

It was noted that the External Auditors did not have any matters to draw to the Councils attention.

63. Payments;

The following payments were presented;

- i) Miss D C Langford; June salary and expenses = £204.47 and £63.80 PAYE.
- ii) Society of Local Council Clerks membership renewal = £28.54. This is a joint subscription with the Clerks other Parish Council.
- iii) Moore Stephens annual audit = £144.00
- iv) Cllr Weber re mower service = £46.96
- v) Diocese re 1st Glebe rent payment = £20.00 due, on receipt of invoice.

All payments approved.

64. Community Speed Watch (CSW) report;

Sessions had ceased for the latter part of June as the recording system had crashed, so only 1.5 hours of recording with 19 speeders.

65. Parish Lengthsman Report;

It was noted that the bus shelter needs cleaning but this is done on a separate agreement.

It was agreed that the stone seat by the hall needs cleaning, the drain grip below the View Point needs clearing and the straining wire on the dividing fence across the recreation field needs repairing.

The play area bin needs emptying regularly; Cllr Stephen to confirm with the Lengthsman if this is in his remit, if not Cllr Weber will include this with his play area inspections.

66. Potholes and General Maintenance Report;

It was agreed that the faulty street light in The Hollow and the loose drain cover opposite Spindleberry on the A30 be reported.

67. Play Area Report;

Cllrs Weber and Sinclair to address the loose goal posts issue. It was noted that there are minor cracks in the Kickwall surfacing.

68. Rights of Way Report;

It was noted that parishioners are welcome to use the pathways through the Parish Great Mead, to the south of Y8/18 on Cllr Weber's land. Clerk to ask for this amenity to be put on the website.

69. Entertainments Committee report;

The Barn Dance was a success. A financial report will be circulated.

Cllr Sinclair is now the Treasurer, Mrs Sue Hinton the Secretary and Cllr Stephen is to take on the Chairmanship.

It was noted that there should be public notice of committee meetings.

It was noted that 2012 is Diamond Jubilee year so perhaps a joint event with the Barn Dance.

70. Items of Report;

- i) A report will be circulated on the Localism Bill debate attended by Cllr Carter.
- ii) Cllr Sinclair to circulate a summary of the Parish Plan. The plan has been put on hold awaiting the content of the Localism Bill.
- iii) The bracket for the PO Outreach sign is in place.
- iv) It was agreed that future Parish Council meetings will start at 7.30pm. Clerk to inform the website and The Chimes editors.
- v) The Chimes; it was agreed that minutes will be sent to the editors. Clerk to send details of times contactable to be included in The Chimes.

71. Next Meeting;

Monday 5 September 2011, starting at 7.30pm.

There being no further business the Chairman closed the meeting at 9.45pm.

Copies of these minutes can be found on the village website at <http://EastChinnock.com>

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Minutes of the East Chinnock Parish Council meeting held on Monday 5th September 2011 at 7.30pm in the Village Hall.

Present;

Chairman Cllr M Slater
Councillors Cllrs Mrs R Carter, Cllr Mrs M Merchant, Cllrs I Stephen, N Weber, B
 Murdoch and A Sinclair.
District Councillor Mr R Pallister (for part of meeting)
County Councillor Mrs Bakewell (for part of meeting)
Officer Ms C Langford
There were seven parishioners present.

Public Question Time;

A parishioner thanked the Council for getting the loose manhole on Fordhay repaired and raised the issue of speeding HGVs 4-5.30am causing vibration in houses along the A30. Mrs Bakewell to report this to SCC and the PCSO. If the company(s) can be identified action could be taken.

72. Apologies for absence; none.

73. Declarations of Interest;

Cllr Mrs Carter and Cllr Stephen declared an interest in item 7, Cllr Sinclair in item 12i.

74. Minutes of the last meeting;

The minutes, that had previously been circulated to all councillors, were signed by the Chairman as a true record of the July meeting.

75. Matters arising from the Minutes;

- i) Grit bins; it was agreed to site one on Weston Street (on the bend by Weston Farm House) and the other bin to the left of the stile in The Hollow. Cllr Carter to confirm these sites with SCC. Working party will install.
- ii) It was noted that the old notice board is past repair and Cllr Sinclair to remove this. There will be no notice board in Carters Lane.
- iii) Street Lights; SCC is looking at the costs of this across the county. The A30 would remain lit due to Highway safety. It was suggested that some lights along Fordhay could be turned off.

76. District Councillor's report;

The new National Planning Development Framework shows that the Government is committed to growth, with the default answer to planning applications being 'yes'. It was noted that there is a lack of affordable housing available to buy or rent.

Metal thefts - it was noted that there is a dedicated PCSO for this crime, currently prevalent in the area.

It was agreed that there is a need for a clean-up of weeds, rubbish and drains around the village. It was agreed that a Clean-up Day be held on Sunday 9 October, meeting at the village hall at 10.30am for couple of hours work. Clerk to book the SSDC kit (and collect it) and do posters. Cllr Weber to do the risk assessment. It was agreed that residents be encouraged to clean outside their own homes.

77. County Councillor's report;

There are changes in working practices and a review of councillors role in an effort to save £30M.

Civil parking charges are being reviewed.

SCC is to have a Health & Well Being Commissioning Board from 2013, a partnership with extensive powers.

There is an Electoral Review underway and there will be one less councillor in South Somerset and Ward boundaries will change.

78. Chinnock Hollow traffic calming;

It was resolved that the Council would pay the £250 cost of supplying and erecting a village nameplate as part of the traffic calming signage in The Hollow. The SCC forms were signed by the Chairman.

79. Planning Applications;

- 11/02843/OUT Lime Kiln Farm, Hardington workers dwelling
- 11/03230/FUL Mr & Mrs Whelan, 2 Springfields; 2 storey extension

There were no objections to either of these.

- 11/03168/FUL Mr A Staddon, 470 Fordhay; rear extension. There were no objections to this but it was noted that there is a structure on the party wall at this property with no permissions.

80. Planning Decisions; none.

81. Clerk's report and correspondence;

- Orchardleigh garage site; the job is on the Yarlington system and hope to see progress soon.
- Village Shop; it was noted that nothing can be done about the shop being empty but permission for change of use would be needed to sell this as a dwelling.
- Localism bill; it was noted that this will probably be finalised in Spring 2012.

The following items had also been circulated;

- i) South Somerset Together Renewable energy conference; Cllr Sinclair may be able to attend.
- ii) SCC Chairman's Awards for Service to the Community; there were no nominations.
- iii) SALC AGM and Area South meeting; no-one able to attend.
- iv) SCC County Division review; no representations from the Council. A poster is on the notice board.
- v) Shopmobility request for a donation; it was agreed to include donations in the budget discussions.
- vi) Lord Lieutenant letter re Queens Jubilee; 2-5th June 2012.
- vii) SSDC polling places review,
- viii) Somerset Community Foundation Community Grants,
- ix) Sport England funding for Parish Councils,
- x) South Somerset Voluntary & Community Action Ltd newsletter
- xi) RHS Britain in Bloom invite to join this campaign.

Cllr Mrs Merchant to look at the two grant schemes for equipment for the Croquet Club.

82. Finance;

The Barn Dance accounts were approved. A profit of £186 was made with £85 worth of goods left over for the next function.

83. Payments;

The following payments were presented;

- i) Miss D C Langford; July and August salary and expenses = £357.80.
- ii) Perry Print re 2 editions of The Chimes = £96.88
- iii) Imagenta Moulding plc re 2 grit bins = £234.00
- iv) The Bath & Wells DBF re Rec rent = £20.00
- v) Village Hall re July-Sept Post Office outreach rental = £97.50
- vi) Mr O'Donnell re mower fuel = £9.09
- vii) Somerset Playing Fields Association membership = £10

All payments approved including £250 to SCC for The Hollow sign.

84. Payments received;

Payments totaling £137.50 were noted for marquee and skittle hire and clerks course.

85. Community Speed Watch (CSW) report;

July was quiet as the system was still down for part of the month but overall there were 1.3% speeders. A 3 hour session was done early one morning resulting in 2.4% speeders showing that there is an out of hours problem. August saw 14 hours of CSW with 1.4% speeders. Overall there is 0.9% of traffic speeding which is higher than the county average. There was a request to look at longer term traffic calming and it was agreed that Cllrs Stephen, Carter and Slater would form a working group to look at this.

86. Parish Lengthsman Report;

The Lengthsman has completed a list of tidying and maintenance tasks around the village. It was noted that the village is well served by this scheme.

Cllr Stephen to attend the area Lengthsman meeting and will report back to Council.

The Lengthsman is concerned at the pile of grass cuttings in the playing field; it was agreed that the Croquet Club would remove their cuttings and Cllr Weber would remove the cuttings from the ride-on mower.

87. Potholes & General Maintenance Report;

The noisy manhole cover in Fordhay and the faulty street light have been repaired.

A letter had been received regarding an overgrown hedge in College and it was noted that hedges along the A30 (opposite the Church) were restricting the public footpath. Cllr Mrs Carter to approach the hedge owners to cut these back.

88. Play Area Report;

Mr Jones will be tackling the mole.

The Lengthsman will be asked to look at repairing cracks in safety surface tiles.

It was noted that grass is now considered a suitable safety surface under some items of play equipment.

Cllr Weber to approach the landowner to the right of the field regarding clearing vegetation that is damaging the Rec fence.

89. Rights of Way Report;

It was noted that, despite a request to be kept informed re the Y8/23 Diversion, the Council has not been informed of the decision. It was agreed that the clerk contact SSDC Rights of Way regarding the decision.

Undergrowth and overhanging shrubs have been cleared at the viewpoint on Y8/27. Waymarking has been improved at junction of Y8/11 and Y8/14.

90. Entertainments Committee report;

Alternative venues had been discussed for the Barn Dance when Barrows is sold. It was confirmed that for villagers and village organisations the marquee hire fee is £50 and for outside organisations £150. It was confirmed that the Community License is for both alcohol and music with Nigel Stewart as the licensee.

There will be a Bonfire Night & Fireworks on Saturday 5 November. Council approved up to £500 for fireworks, on the understanding that the Committee budgets to make a profit.

Diamond Jubilee; there will be consultation in The Chimes but an event will be organised and perhaps a series of events involving other village groups over the long weekend (2-5th June 2012) eg pub event etc.

91. Items of Report;

The village webmaster informed Council that the website hosting service is due for renewal. He recommended a 5 year contract as this offers best value for money at £117 (ie £1.95/month). This item will be on the October agenda for approval.

92. Next Meeting; Monday 3 October 2011, starting at 7.30pm.

There being no further business the Chairman closed the meeting at 9.50pm.

Signed (Chair) Date.....

Copies of these minutes can be found on the village website at <http://EastChinnock.com>

EAST CHINNOCK PARISH COUNCIL

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Minutes of the East Chinnock Parish Council meeting held on Monday 3rd October 2011 at 7.30pm in the Village Hall.

Present;

Chairman Cllr M Slater

Councillors Cllr Mrs R Carter, Cllrs I Stephen, N Weber, B Murdoch & A Sinclair.

District Councillor Mr R Pallister (for part of meeting)

County Councillor Mrs Bakewell (for part of meeting)

Officer Ms C Langford

There were three parishioners present.

The meeting began with a presentation to Mrs Pam O'Donnell and Mr Maurice Jones as a token of thanks for their many years of service to the Parish Council.

Public Question Time;

Mr Jones informed Council that he had caught the mole.

93. Apologies for absence;

Mrs Merchant.

94. Declarations of Interest;

Cllr Sinclair in item 12i and 21.

95. Minutes of the last meeting;

The minutes, that had previously been circulated to all councillors, were signed by the Chairman as a true record of the September meeting.

96. Matters arising from the Minutes;

i) Grit bins; it was agreed to discuss this under Potholes and Maintenance.

97. County Councillor's report;

It was agreed to take this item next as Mr Pallister was delayed.

Mrs Bakewell had discussed excessive speed on the A30 with both Police and SCC Highways. Police sited CSW and mobile camera as measures 'they' have taken.

Resurfacing is scheduled for the A30 next year. Mrs Bakewell to pursue this for East Chinnock but ensuring the new surface does not exacerbate the noise issue and also to ask Highways to check if action is required regarding a possible poor utility repair.

It was noted that there is a traffic calming working group but it was noted that physical calming measures are difficult on a trunk road.

Boundary Changes;

It was noted that there will be changes in the Coker Ward to increase the electorate but this will not affect East Chinnock. There will be Parish Council consultation in October. Mrs Bakewell has circulated a report.

98. District Councillor's report;

Council was informed that 22 Orchardleigh is up for sale and if it is not sold by Christmas then SSDC will enforce a sale.

The Government has made an offer to Local Authorities to freeze council tax for another year but it was noted the offer is less than that need to balance the budget.

SSDC is considering the Government request to reinstate weekly bin collections but is expected to reject this.

99. Chinnock Hollow traffic calming;

Cllr Mrs Carter to chase SCC Highways for a completion date for the signage work.

100. Planning Applications;

- 11/03747/FUL Mr & Mrs Tettmar, White Cottage, Barrows Hill; single storey extension.
- 11/03595/FUL Mr N Rogers, St Ives, Barrows Hill - single storey front extension.

101. Planning Decisions;

- 11/02843/OUT Lime Kiln Farm, Hardington workers dwelling and 11/03168/FUL 470 Fordhay rear extension both approved.
- Council was informed that SSDC are investigating a structure on the party wall at 470 Fordhay.

Mrs Bakewell left the meeting.

102. Clerk's report and correspondence;

- It was noted that for the red folder system to work councillors must inform the clerk if they are away for more than a few days.
- Orchardleigh garage site; Yarlington has erected a fence across the cut through.
- SSDC draft Core Strategy; Cllrs Carter and Stephen attended this evenings event and Cllr Mrs Carter will attend the 2nd November event, postponed from 19 October.
- SSDC Affordable Housing event; no-one able to attend. It was noted that parish plans are now Neighbourhood Plans and there is a need for the village to determine potential sites for affordable housing. SSDC will be offering a template for this work. It was agreed that a working group look at drawing up a plan; Cllrs Stephen, Slater, Murdoch, Sinclair and Mr Pallister.
- No-one is able to attend the SSDC Gold Star Awards. Cllr Sinclair to complete the Public Weather Service consultation on behalf of the Council.

- Parish bulb planting - it was agreed that bulbs could be used on banks by the Rec, Yews Farm and outside the Church. Clerk to apply for bulbs.
- Village Clean-up on 9th October. It was noted that the clerk has completed all the paperwork and will collect and return the SSDC equipment. Posters have been circulated. Clerk informed Council that SSDC advised that work should not be carried out on the A30 by volunteers.

103. Finance;

- Clerk presented the half year report.
- The Lengthsman will monitor the need for repairs to the bus shelter roof.
- Clerk asked councillors for any additional items of expenditure for 2012/13; none were noted but any decisions made under item 21 would need to be taken into account.
- Clerk to prepare a draft budget for the November meeting and the precept will be agreed in December.

104. Payments;

The following payments were presented;

- i) D C Langford September salary and expenses = £135.22
- ii) Post Office Ltd = £53.60
- iii) Mr B Kemp re mower fuel = £24.54
- iv) Perry Print re Chimes = £49.94
- v) Mr & Mrs Jewell re website host = £117 for a 5 year contract.
- vi) Parish Lengthsman = £510.83
- vii) SSDC annual fee for premises license = £70. It was noted that there is a Government proposal to abolish the premises licence. It was agreed to keep the community licence as this includes several venues apart from the village hall.

All payments approved.

105. Payments received;

VAT refund of £215.94 for the period 1 June 2010 to 31 July 2011.

106. Community Speed Watch (CSW) report;

14 hours of CSW in September with the speeder rate up to 1.6%. It was noted that Sunday 2 October had a 5% rate and a 6am session had 10%; this is clearly unacceptable. It is hoped to train up a new volunteer. It was noted that the system is clearly struggling with the amount of data provided by CSW teams. Council expressed their appreciation of the huge amount of reporting done by Cllr Sinclair on behalf of East Chinnock CSW. Cllr Sinclair to provide a report for The Chimes and to ask for more volunteers.

107. Parish Lengthsman Report;

Cllr Stephen had attended the Lengthsman group meeting. It was noted that there will be a 4% increase in cost for 2012/13. East Chinnock pay for one day/month. The Lengthsman has completed all the tasks requested by Council and will chase up Western Power re the abandoned telegraph pole and attack weeds along the A30.

Council noted the hard work done by the roster of Recreation Ground volunteer grass cutters, saving the precept payers a considerable sum. Clerk to put a vote of thanks in The Chimes.

108. Potholes & General Maintenance Report;

Cllr Weber to cut a platform for the bin in Weston Street and to liaise with the Lengthsman who will install the two bins. Clerk to inform SCC Highways of the sites so they can be put on the list for salt.

Overhanging vegetation; Cllr Mrs Carter has liaised with landowners and SCC Highways to achieve some rapid results. The hedge on the A30 opposite the Church has an order to be cut back to recover the full width of the footpath and a parishioner has thanked the Council for getting the hedge cut back in College.

Damage to the bridge at Cod Lane has been reported to SCC Highways.

Pot holes in Green Lane have been repaired.

White lines in Chinnock Hollow have been done but it was noted that a spring has emerged above the drains and they are all blocked so water is flowing across the A30. Cllr Stephen to ask Lengthsman to clear the grips but if this is not possible then Cllr Mrs Carter to put in a request to SCC Highways.

109. Post box;

Clerk to put a note in The Chimes asking parishioners to use the Outreach Post Office service in the village hall to ease the Christmas load on the one remaining post box.

110. Play Area Report;

A request has been received to level the area used by the Croquet Club. The Club will fund the rolling and have their own mower to cut the pitch. Council agreed in principle to leveling but Cllr Slater to get clarification on the detail of this process.

111. Rights of Way Report;

Awaiting decision on the Y8/23 Footpath Diversion.

112. Entertainments Committee report;

A meeting was held on 28 September. There will be a Bonfire Night & Fireworks on Saturday 5 November at Mr Gliddon's field. Cllr Weber to help re bonfire construction. Cllr Stephen to book tables from the village hall and liaise with Mr. Stewart the licence holder.

113. Review of clerks conditions;

This was taken as a confidential item. It was noted that the clerk services 11 meetings and is the Responsible Financial Officer and so should not have been on the lowest salary scale. All agreed that the clerk be on SCP 18 from November 2010 (the end of the probationary period) and then the incremental increase on 1st April 2011. All agreed that the clerk be paid for 16 hours in lieu of 2010/11 leave entitlement. Clerk to check details with SALC. The clerk thanked councillors for their pro-active support.

114. Items of Report; none.

115. Next Meeting;

Monday 7 November 2011, starting at 7.30pm.

There being no further business the Chairman closed the meeting at 9.30pm.

Copies of these minutes can be found on the village website at <http://EastChinnock.com>

EAST CHINNOCK PARISH COUNCIL

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Minutes of the East Chinnock Parish Council meeting held on Monday 7th November 2011 at 7.30pm in the Village Hall.

Present;

Chairman; Cllr M Slater
Councillors Cllrs Mrs R Carter & Mrs M Merchant, Cllrs I Stephen, N Weber & B Murdoch.
Officer Ms C Langford

There were three parishioners present.

Public Question Time; no questions.

116. Apologies for absence;

Mrs C Bakewell, Cllr A Sinclair. Mr R Pallister's apologies added after meeting (stuck in traffic).

117. Declarations of Interest;

Cllr Mrs Carter and Cllr Stephen in item 7.

118. Minutes of the last meeting;

The minutes, that had previously been circulated to all councillors, were signed by the Chairman as a true record of the October meeting.

119. Matters arising from the Minutes;

- Parish bulb planting; Cllr Slater agreed to be the contact on 22 November at 2pm to meet the SSDC bulb planting team and clarify the sites with them. Clerk to inform SSDC.
- Neighbourhood/Parish Plan; working group has not met. Cllr Slater to contact Paul Weston who offers a free initial advice service. The Clerk informed Council that much advice is available (at no charge) from officers at SSDC, SCC and the Community Council for Somerset.

120. District Councillor's report; none.

121. County Councillor's report; none.

122. Chinnock Hollow traffic calming;

Colin Fletcher SCC Area Traffic Engineer has informed Council that the proposal will be advertised in November with the 21 day period for objections. Objections are unlikely so SCC can then go ahead with the new signing, realistically in January.

123. Planning Applications; none.

124. Planning Decisions;

- 11/03230/FUL 2 Springfields and 11/03747/FUL White Cottage Barrows Hill extension both approved.
- 11/03595/FUL St Ives, Barrows Hill extension application withdrawn.

SSDC is offering a planning training session for Parish Councils. Clerk to confirm interest and to ask for advice on how the Localism Bill will change the process to be included.

It was noted that the estate agent for the former village shop states that the property has pre-approval for change of use. Clerk to inform SSDC.

125. Clerk's report and correspondence;

- It was noted that 22 Orchardleigh now has executors appointed and will be going on the market as soon as possible.
- A request has been received to support a village collage to celebrate 2012 Jubilee & Olympics. Pictures of the various village groups are required. Clerk to confirm both the Parish Council and Entertainments Committee support of this venture.
- Neighbourhood Watch Scheme; it was agreed that there is a good community spirit in the village with neighbours keeping an eye out for each others property. It was agreed that the Parish Council did not want to co-ordinate a village scheme.
- SCC Winter Service; 10 bags of salt are stored at Cllr Weber's to be used at the village hall and church and other areas as required.
- Council was informed of the following items, available at the meeting;
 - i) SCC INFORM Somerset <http://inform.sine.org.uk/>, Clerks & Councils Direct
 - ii) SALC Area meeting 12 December; Cllr Mrs Carter may be able to attend,
 - iii) Devon & Somerset Fire & Rescue Service consultation on change of service; Cllr Murdoch to complete, SCC Draft Parking Strategy consultation; Cllrs Mrs Carter and Stephen to complete and
 - iv) SCC Waste Core Strategy consultation; Cllr Weber to complete.

126. Finance;

- i) a draft 2012/13 budget (circulated beforehand) was presented.
 - It was agreed that the Tent a/c is ring fenced for social activities for the village.
 - It was resolved that a donation of £50 be sent to South Somerset CAB.
 - It was resolved that the Council use a payroll provider for the Clerks remuneration at a charge of £14/quarter.
 - It was resolved to set the precept at £6000, retaining the 2011/12 level. The chairman signed the precept form.
- ii) A request for funding from South Somerset Ass'n for Voluntary & Community Action Ltd was declined.

127. Payments;

The following payments were presented;

- i) D C Langford October salary and expenses, including back pay as agreed = £341.07.
- ii) PCC East Chinnoke annual grant towards Parish Burial Ground maintenance = £400.
- iii) A Sinclair re fireworks (from Tent a/c) = £489.90
- iv) Diocese of Bath & Wells re Glebe rent = £30.
- v) SSDC playground inspection & risk assessment = £86.40
- vi) Perry Print re Oct/Nov Chimes = £49.94
- vii) Cllr Weber; gifts for Mr Jones & Mrs O'Donnell + mower fuel + mower belt = £114.93

All payments approved.

128. Payments received;

£489.90 cash from the Bonfire event will be paid into the bank this week.

129. Community Speed Watch (CSW) report;

It was noted that the latest SID results showed an 85 percentile of 37 mph.

There is a shortage of volunteers for CSW. The scheme will be relaunched in January on Cllr Sinclair's return and Clerk to remind him to put a recruitment piece in The Chimes.

The Traffic Calming Group will meet with Mr Fletcher at the end of November. Cllr Mrs Carter is compiling suggestions and information from residents along the A30 to present to Mr Fletcher.

130. Parish Lengthsman Report;

Lengthsman is clearing drains where possible and reporting when difficulties.

Overgrown vegetation; it was noted that these are the householder's responsibility.

- Cllr Mrs Merchant to contact the owner of 1 Church Villas to ask them to clip back their hedge.
- Cllr Stephen to co-ordinate the cutting back of elderly residents hedge opposite the church.
- The Clerk has asked the owners of Yews Farmhouse to cut back the grass verge encroaching on the footpath.

Western Power has removed their telegraph pole.

Cllr Murdoch was thanked for removing the grass cuttings from the play area.

The Lengthsman has reported that the bus shelter roof needs repairing; the rafters are rotting. Cllr Stephen to get three quotes and report back to Council.

131. Potholes & General Maintenance Report;

Cllr Mrs Carter reported that SCC will be jetting the drains in The Hollow and are trying to solve the problem with the drain by The Gables.

132. Play Area Report;

- i) Cllr Weber to liaise with the Lengthsman regarding filling the cracks in the safety surfaces with wet pore. It was noted that the goalposts are loose because they are in sockets that are slightly larger than the posts; this was not considered unsafe. The cradle seat is cracked but not unsafe. Cllr Weber has repaired the dividing fence.
- ii) SSDC are to charge £106 + vat/year for the quarterly Operational Playground Inspection after 31 March 2012. It was agreed that the Clerk ask the Councils insurance provider if it would be acceptable for Cllr Weber to do a weekly visual inspection with a quarterly written report and annual written report and risk assessment. Cllr Weber has a National General Certificate in Occupational Health & Safety. Cllr Weber was thanked for his generous offer.

133. Rights of Way Report;

A Rights of Way Definitive Map Modification Order has been produced altering the way Rights of Way are prioritised.

It was noted that the request to upgrade the path from the Viewpoint to Eastfield Farm has still not been decided.

Vegetation has been cleared at various gates and stiles around the parish.

134. Entertainments Committee report;

A report was received on the Bonfire event. It was very well attended but many were from outside the village. It was an enjoyable evening but was short on helpers. The event made a slight profit and there are items in stock for the next event. It was confirmed that the events must be run to make a profit. Clerk to put a thank you in The Chimes to the Bonfire helpers.

It was agreed that the Entertainments Committee will look at the possibilities of running an event to celebrate the Diamond Jubilee and use the tent a/c for upfront funding. Village organisations will be invited to a meeting to consider events for the Diamond Jubilee weekend, with the Entertainments Committee facilitating this.

135. Review of clerks conditions;

This was taken as a confidential item. A report was received on the clerks salary and holiday pay. It was resolved to agree with the recommendations in the report, which is on file. Cllrs Weber and Murdoch were thanked for their work on this.

136. Items of Report;

The Chairman has received a complaint about parked cars restricting access to properties in Orchardleigh. Cllr Slater to inform the resident that this is a police matter.

137. Next Meeting;

Monday 5 December 2011, starting at 7.30pm.

There being no further business the Chairman closed the meeting at 9.50pm.

Copies of these minutes can be found on the village website at <http://EastChinnock.com>

EAST CHINNOCK PARISH COUNCIL

Clerk

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Minutes of the East Chinnock Parish Council meeting held on Monday 5th December 2011 at 7.30pm in the Village Hall.

Present;

Chairman Cllr M Slater
Councillors Cllrs Mrs R Carter, Cllrs I Stephen, A Sinclair & B Murdoch.
Officer Ms C Langford
District Councillor Mr R Pallister (for part of meeting)
County Councillor Mrs C Bakewell (for part of meeting)
There were two parishioners present.

Public Question Time; no questions.

138. Apologies for absence; Cllr Mrs M Merchant, Cllr N Weber.

139. Declarations of Interest; none.

140. Minutes of the last meeting;

The minutes, that had previously been circulated to all councillors, were signed by the Chairman as a true record of the November meeting.

141. Matters arising from the Minutes;

1. Parish bulb planting; bulbs have been planted in Weston Street and outside the play area.
2. 22 Orchardleigh update; it was noted that this property is now on the market and the solicitors are liaising with SSDC re outstanding council tax liabilities.
3. Village shop update; it was noted that SSDC planners have given advice regarding change of use but this does not indicate approval. SSDC will take advice and may clarify the issue with the estate agents.
4. Neighbourhood/Parish Plan; it was confirmed that consultants will charge for their services and that information is available from SSDC and SCC.

142. District Councillor's report;

Mr Pallister stated that residents do the research for a Neighbourhood Plan. A framework is required and the Queen Camel plan is being used to define this. Clerk to ask Helen Rutter, SSDC for all current advice on what is required and how to proceed.

143. County Councillor's report;

- Resurfacing of the A30 is scheduled for 2012, budgets allowing, and the loose manhole cover in Fordhay would be repaired then.
- The SCC reduction in library services has been deemed unlawful. SCC has to reopen the library service to the previous level.
- There will be a meeting in January to discuss making the Parish Lengthsman scheme sustainable if SSDC funding is withdrawn. It was noted that SSDC would help where ever possible eg training, equipment, rubbish disposal etc. It was agreed that the Parish Council would like to see the scheme continued if possible.

144. Traffic calming;

Cllr Mrs Carter presented a report (on file) of a meeting with SCC Highways Colin Fletcher. Mr Fletcher said that road markings would be repainted and further markings could be added re traffic calming when the A30 is scheduled for resurfacing in 2012.

The working group will continue to gather suggestions from residents and present proposals to the Parish Council in Spring 2012. The group will liaise with Mrs Bakewell regarding any potential funding .

It was noted that residents do not want to see the village urbanised.

Council thanked Cllrs Carter and Stephen for all their work.

145. Planning Applications;

- 11/03996/FUL Mr Champion, Scriveners, College; a garden room.
- 11/04750/FUL Mr Rogers, St Ives, Barrows Hill; a single storey extension.

Council had no objections to either application.

146. Planning Decisions; none.

147. Clerk's report and correspondence;

- It was noted that a grit bins policy statement has been publicised to ensure the Council does not pick up a claim for negligence; - ***'Grit Bins; East Chinnock Parish Council has provided two grit bins (in The Hollow and at the far end of Weston Street) for use by villagers on public footpaths and side roads. Please note that using salt from these bins for private drives and pathways is illegal'***.
- Community unLimited Salt Bags scheme; the Clerk confirmed that bags of salt are cheaper from MVF.
- SCC Blue Disabled Parking consultation on increasing the cost from £2 to £10. Clerk to complete.
- A letter has been received from South Somerset CAB thanking the Council for the donation.

148. Finance;

- i) Papers had been circulated in advance giving details of two payroll providers. It was agreed to use the Douglas Tonks service at £12.15/quarter, signing up for the discounted 3 years and to review this after the first year. It was noted and appreciated that Cllr Weber had worked with the Clerk on assessing the payroll providers and calculating holiday pay due.
- ii) A request for funding from Age UK was declined.

149. Payments;

The following payments were presented;

- i) D C Langford November salary and expenses, including 2010/11 holiday pay = £344.20.
- ii) East Chinnock Village Hall for 3 months outreach PO service rental = £97.50
- iii) Mr A Gliddon for tent repairs = £32.43 (tent a/c). All payments were approved.

150. Payments received;

£70 has been received from Feoffees in payment of the Premises Licence.

151. Community Speed Watch report;

After Cllr Sinclair's absence the roster will restart next week.

152. Parish Lengthsman Report;

The Lengthsman has cleared the grids along the A30 in the village and the top of Orchardleigh and repaired the finger post by the steps. The lengthsman will be asked to clear the grips by Cleaves.

153. Potholes & General Maintenance Report;

- Cllr Mrs Carter is monitoring the drains in The Hollow and The Gables and reporting to SCC as necessary.
- The overhanging hedge and verge on the A30 has been cut back.
- Cllr Mrs Carter to raise the issue of the overgrown hedge on the A30/Hollow corner with the householder.
- It was noted that the Clerk has written to the owner of 1 Church Villas asking her to keep the property hedge clear of the public footpath.

154. Play Area Report;

- i) Information on play area inspection charges for SSDC and Digley Associates had previously been circulated. The Council's insurer has confirmed that regular inspections may be done by a councillor and that Digley Associates would be appropriate to use for an independent annual playground inspection. It was agreed to use Digley at a cost of £40 + vat.
- ii) The Clerk has received advice that the loose goalposts should be secured if there is a possibility that they could be lifted out. Cllr Weber has agreed to fix the posts in position.

155. Rights of Way Report;

- Various footpaths have been maintained in November; steps cleared at the Rookery end of Y8/24, the junction of Y8/8 and Y8/28 and up to the Memorial Wood from Green Lane.
- It was noted that the volunteers for strimmer training have not taken up this offer.
- Clerk to ask SSDC if the Barrows Dairy Farm diversion has been permitted.

156. Entertainments Committee report;

- The Committee will ask for photos to use on the village collage.
- The Barn Dance will be on 21 or 28 July but noting that it needs to be before the school holidays.
- There will be a meeting on 18 January for all parties interested in celebrations on the Diamond Jubilee weekend. It is hoped that a weekend of events can be drawn up.
- It was confirmed that the tent account may be used for up front funding of Committee events but that pricing must be to make a profit.

157. Items of Report;

Cllrs Murdoch and Sinclair to remove the redundant noticeboard.

The Clerk presented the meeting dates for 2012;

- 9 January
- 6 February
- 5 March
- 2 April
- 14 May
- 11 June
- 2 July
- No meeting in August
- 3 September
- 1 October
- 5 November
- 3 December

Cllr Murdoch to liaise with The Chimes editor regarding a bimonthly newsletter with a copy deadline a few days after the Parish Council meeting.

158. Next Meeting; Monday 9 January 2012, starting at 7.30pm.

There being no further business the Chairman closed the meeting at 9.30pm.

Copies of these minutes can be found on the village website at <http://EastChinnock.com>