

EAST CHINNOCK PARISH COUNCIL JANUARY 2017 MEETING AGENDA

To: All Councillors of East Chinnock Parish Council

You are required to attend the meeting of East Chinnock Parish Council that will take place on Monday 9th January, 2017, starting at 7.30pm in the Village Hall.

Public Question Time:- 15 minutes for parishioners to ask questions or raise matters of concern.

AGENDA

1. Fire Drill
2. Apologies for absence.
3. Declarations of interest and to receive any written requests for DPI dispensations.
4. To sign as a correct record the minutes of the last meeting held on 5th December, 2016. Draft minutes have been circulated.
5. Matters arising from the minutes:
 - i) Website update
 - ii) Permissive Pathway update
 - iii) Benches update
6. District Councillor's report.
7. County Councillor's report.
8. Planning applications
9. Entertainments Committee report
10. Clerk's report & correspondence:
 - i) Training
 - ii) Christmas Tree Shredding
 - iii) Chinnock Chimes
 - iv) Casual Vacancy
 - v) To note that a letter of support for the proposed Public Space Protection Orders has been submitted
11. Finance:
 - i) To note that the Council Tax Reduction Scheme Grant allocation for the next financial year has decreased from £160 to £40.
 - ii) To approve the budget and set the precept requirement for 2017/18
12. Payments to approve:
 - i) Village Hall £97.50 for Post Office Outreach
 - ii) M. Randell for £51.08 for home office allowance plus Vistaprint charges
 - iii) SSDC £74.92 for printing of Chinnock Chimes
13. Parish Ranger report.
14. Highways report.
15. Play Area report
16. Rights of Way report.
17. Items of report.
18. To agree date of next meeting.



Maureen Randell
Clerk to East Chinnock Parish Council

EAST CHINNOCK PARISH COUNCIL

Minutes of the East Chinnock Parish Council meeting held on Monday 9th January, 2017 starting at 7.30pm in the Village Hall.

Present Chairman Cllr. Paul Taylor
Councillors Mike Bussell, John Cox, Helen Early, Dave Tuck and Doug Reeve
Officer Maureen Randell

Public Question Time: There was two residents in attendance and they had no matters to raise.

- 148/17 Fire Drill:** The chairman started the meeting with a fire drill as requested by the Village Hall committee. The hall was evacuated and everyone mustered in the car park before returning to continue with the meeting.
- 149/17 Apologies for absence:** There was a standing apology from County Councillor Marcus Fysh.
- 150/17 Declarations of Interest and to receive any written requests for DPI dispensation:** There were no Declarations of Interest. It was noted that Declarations of Pecuniary Interest were on file for all councillors to cover the budget.
- 151/17 Minutes of the last meeting:** Cllr Bussell proposed and Cllr Cox seconded the motion that the minutes be signed by the Chairman as a true record of the December meeting.
- 152/17 Matters arising:** i) The clerk reported that the website now contains links for Agenda, Minutes, last year's accounts, last year's Annual Return, the current year's budget and the Emergency and Parish Plans. It is hoped that the rest of the basic content can be loaded by the next meeting. ii) Cllr Bussell reported that the owner's daughter had been to see the site of the permissive pathway and has said that she wishes to think about it before it proceeds. iii) Cllr Taylor said that he will be going to see Mrs. Cranton shortly to finalise the details of the bench for the corner of Weston Street and Weston Close. iv) With regard to the bench at the Lookout Point which needs repairs Cllr Bussell said that he can patch it up but it really needs replacing as it is in very poor condition. District Cllr Pallister said that he had recently purchased a very solid plastic bench from Mole Valley for under £100 and it was agreed that the council would look into replacing the bench.
- 153/17 District Councillor's Report:** Cllr Pallister reported that the District Council's efforts to maintain services despite central government's funding cuts had been dealt another blow by the actuaries to the pension fund who have said that additional contributions are needed. It may be possible to cover these, at least in the short term, from reserves and discussions are ongoing with the actuaries and the other council members of the scheme.
- 154/17 County Councillor's Report:** none received
- 155/17 Planning Applications:** Planning Applications numbered 16/05474/FUL and 16/05461/FUL to convert the Old Court Farmhouse site to four dwellings had just been received and were being circulated around the councillors.
- 156/17 Entertainment's Committee:** Cllr Tuck said that the next meeting was scheduled for February where the events for the year would be discussed.
- 157/17 Clerk's report and correspondence:** i) The councillors noted that places had been booked on the New Councillor's Course on 19th January for Cllrs Reeve and Tuck and a place has been booked on The Chairman's Course on 22nd February for Cllr Taylor. ii) The clerk said that the compound for the Christmas trees had been set up on the car park and shredding was due to take place sometime during the week commencing 16th January. iii) The clerk reminded the councillors that a new editor was needed for the Chinnock Chimes. iv) The clerk said that there was still one vacancy on the council and Daniel Turner-Davidson who was in the audience indicated that he would be prepared to stand. It was agreed that the clerk would send him all the relevant details and a vote would be taken to co-opt him at the February meeting. v) The councillors noted that, as requested, the clerk had sent a letter supporting proposed Public Space Protection Orders and that this had been acknowledged by SSDC. vi) A letter of thanks had been received from The Citizens Advice Bureau for the council's £50 donation and this was circulated. vii) The Police and Crime Commissioner had sent a copy of the new Police and Crime Plan which was circulated.
- 158/17 Finance:** The budget requirement for 2017/18 was agreed at £8690 with Cllr Cox proposing the motion and Cllr Reeve seconding it with all in favour. The precept will be £8650 with £40 from the

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government's Council Tax Reduction Scheme Grant. The clerk will submit the precept paperwork to SSDC.

- 159/17** **Payments:** the following payments were presented and approved with Cllr Early proposing and Cllr Cox seconding the motion: - i) East Chinnock Village Hall £97.50 for the Post Office Outreach ii) M Randell £51.08 for home office allowance and reimbursement of website set up costs. iii)SSDC £74.92 for printing of the Chinnock Chimes.
- 160/17** **Parish Ranger Report:** Cllr Cox reported that the ranger had worked hard in December and completed most of his tasks. In particular he had made a good job of digging out round the silt trap at the top of Orchardleigh to allow water to reach it via the diverters. He would be in the village again in February and Cllr Cox asked that he be made aware of any items to add to his list.
- 161/17** **Highways:** Cllr Reeve reported that an advisory 40mph sign had now been installed at Barrows Hill on the side in the direction of Crewkerne. No sign has yet been installed in the opposite direction and he will chase this. He will also ask that the undergrowth partially obscuring the road narrows sign is dealt with. He said that The Hollow drain blockage was caused by a build-up of roots and this will need to be monitored. He has established that the drain gullies are on a four year programme for clearing and that the blocked drain by the church is due to be cleared in the 17/18 financial year. The edges of the road along various parts of West Ways are breaking up and Cllr Reeve said he would monitor this and speak to Highways.
- 162/17** **Play Area Report:** Cllr Early reported that she had organised a meeting on Friday 13th January at 2.00pm at her house. Rob Parr, the playground expert from SSDC had agreed to attend together with a representative from the Under 5s Preschool and one of the local residents. She said that anyone else who was interested would be welcome.
- 163/17** **Rights of Way Report:** Cllr Bussell said that he had nothing to report apart from his comments on the permissive pathway earlier. Cllr Reeve said that the bridge on the path behind Andy Gliddon's house was very slippery and Cllr Bussell agreed to fix some chicken wire over the wood to improve the grip.
- 164/17** **Items of Report:** Cllr Reeve said that he had attended the last meeting of the Coker Forum. The next meeting would have a presentation from Sue Mountstevens, the Police and Crime Commissioner and the meeting will be open to councillors and residents. Full details will be available shortly. Cllr Reeve said that he had looked at the noticeboard and said that it needed longer screws which he would sort out shortly.
- 165/17** **Next Meeting:** will be on 6th February, 2017
There being no further business the Chairman closed the meeting at 8.35pm

Signed (Chair) Date.....

Copies of these minutes can be found on the village website at <http://EastChinnock.net>

**EAST CHINNOCK PARISH COUNCIL
FEBRUARY 2017 MEETING AGENDA**

To: All Councillors of East Chinnock Parish Council

You are required to attend the meeting of East Chinnock Parish Council that will take place on Monday 6th February, 2017, starting at 7.30pm in the Village Hall.

Public Question Time:- 15 minutes for parishioners to ask questions or raise matters of concern.

AGENDA

1. Apologies for absence.
2. To co-opt Daniel Turner-Davidson.
3. Declarations of interest and to receive any written requests for DPI dispensations.
4. To sign as a correct record the minutes of the last meeting held on 9th January, 2017. Draft minutes have been circulated.
5. Matters arising from the minutes:
 - i) Website update
 - ii) Permissive Pathways update
 - iii) Benches update
 - iv) Christmas tree shredding update
6. District Councillor's report.
7. County Councillor's report.
8. Planning applications: i) to note the council's response to Planning Applications numbered 16/05474/FUL and 16/05461/FUL ii) to note that Planning Applications numbered 16/03177/FUL and 16/05251/REM have been granted.
9. Clerk's report & correspondence:
 - i) To discuss Defibrillator training and maintenance
 - ii) To complete a Health & Safety Questionnaire from Greenslade Taylor Hunt for the Playing Field.
 - iii) To discuss the moss on Weston Close footpaths.
10. Finance: to note that the Precept paperwork has been submitted.
11. Payments to approve:
 - i) M. Randell £38.00 for home office allowance and expenses.
12. Entertainments Committee report.
13. Parish Ranger report.
14. Highways Report.
15. Play Area report.
16. Rights of Way report.
17. Community Land Trust update
18. Items of report.
19. To agree date of next meeting.



*Maureen Randell
Clerk to East Chinnock Parish Council*

EAST CHINNOCK PARISH COUNCIL

Minutes of the East Chinnock Parish Council meeting held on Monday 6th February, 2017 starting at 7.30pm in the Village Hall.

Present Chairman Cllr. Paul Taylor
Councillors Mike Bussell, John Cox, Helen Early, Dave Tuck and Daniel Turner-Davidson (after co-option)
Officer Maureen Randell

Public Question Time: There was one resident in attendance and with Mick Clark, Chairman of Barwick & Stoford Parish Council attending as an observer. The resident asked if clearing the leaves from the pavement between the church and Carters Lane could be added to the Ranger's list and this was noted by Cllr. Cox. She also said that the Gardening Club's next meeting was about East Chinnock's heritage and she asked for the council's permission to take the old minute books which were stored in her loft along to the meeting. The councillors were more than happy for her to do this. Cllr Pallister said that the council will need to consider where to archive the records when Mrs. Merchant can no longer hold them.

- 166/17** **Apologies for absence:** Apologies received from Cllr Reeve and a standing apology from County Councillor Marcus Fysh.
- 167/17** **Co-option:** Cllr Cox proposed the motion that Daniel Turner-Davidson be co-opted as a member of the council, with Cllr Early seconding. Mr. Turner-Davidson signed the Acceptance of Office Form and joined the other councillors.
- 168/17** **Declarations of Interest and to receive any written requests for DPI dispensation:** none
- 169/17** **Minutes of the last meeting:** Cllr Bussell proposed and Cllr Cox seconded the motion that the minutes be signed by the Chairman as a true record of the January meeting.
- 170/17** **Matters arising:** i) The clerk reported that the website content was now almost complete. ii) Cllr Bussell reported that he was still waiting for the comments from the owner's daughter. iii) Cllr Taylor said Mrs. Cranton will organise the installation of the bench at the corner of Weston Street and Weston Close in the spring. iv) Cllr Bussell said that he had repaired the bench at the Lookout Point but it will need replacing very soon. It was agreed that Cllr Tuck would add the funding of a new bench to the agenda for the next meeting of the Entertainments Committee.
- 171/17** **District Councillor's Report:** i) The indoor sports hall at the Westlands Complex has been re-furnished and is open. Work is underway on the new Club House for the Bowls and Cricket Clubs. The main Conference and Entertainment building should be ready for re-opening in late March with bookings already being taken. ii) Although Devolution was not included in the Government Autumn Statement the 17 councils in the Heart of the South West Group will continue to meet to work towards a Productivity Plan for Devon and Somerset. It is hoped that this can be used to enable the Local Authorities to have more determination in how the Growth Deal Government money for the area is spent. iii) The move to Universal Credits means that there is often a gap between the original benefits stopping and the Universal Credits starting leaving families with no money for at six weeks or more. Cllr Pallister asked that everyone be alert to anyone who maybe struggling. Cllr Cox said that the village charity, The Feoffees, is there to assist residents in need. iv) The recommendation going to Council for approval on 23rd February is for an increase in £5 per year in the District Council's share of Council Tax. Despite economies there will still need to be an increase to cover the shortfall in Central Government funding. v) The government is giving the District Council a quarter of a million pounds to help community led initiatives for new housing to replace those properties used as second homes. This is something the Community Land Trust needs to look into.
- 172/17** **County Councillor's Report:** none received
- 173/17** **Planning Applications:** i) The clerk had emailed SSDC expressing the council's support for Planning Applications numbered 16/05474/FUL and 16/05461/FUL to convert the Old Court Farmhouse site to four dwellings as this will create smaller properties which the Parish Plan demonstrated a need for. ii) The clerk reported that she had received notifications from SSDC that Application No. 16/03177/FUL for 5 dwellings at Orchard Farm and Application No. 16/05251/REM for an agricultural worker's dwelling at West Ways, have both been approved, with the usual conditions.

- 174/17 Clerk's report and correspondence:** i) The clerk had circulated an email received from Life Saver Technology offering a training and maintenance service for defibrillators. Cllr Cox said that he tested the machine every month and was happy to run training courses as and when required so it was agreed that the services of Life Server Technology would not be needed. ii) Greenslade Taylor Hunt as managing agents for the Playing Field had sent a Health & Safety Questionnaire. As the Playing Field representative Cllr Early agreed to complete this. One of the sections covered the trees on the site and Cllr Pallister said he would organise an inspection of the trees by one of the District Council officers. iii) It was agreed that the ranger would be asked to deal with the moss on the pavement in Weston Close on his next visit and Cllr Early asked if he could also clean under the rocking rocket. iv) A letter from Yeovil Shop Mobility requesting a donation had been received. It is the council's policy that, due to financial constraints, their only donation is to Yeovil Citizen's Advice Bureau and the clerk was asked to reply to that effect. v) Somerset Waste Partnership had sent posters giving details of the Green Waste charges for 2017 and the clerk had put one poster on the noticeboard outside and one in the village hall. vi) A cheque for £135.81 had been received from The Transparency Grant Fund which was for the website charges and ten hours of the clerk's time. Additional hours had been applied for to cover the time spent on setting up the website but this had not been granted.
- 175/17 Finance:** The clerk reported that the Precept paperwork had been submitted and acknowledged as being received by SSDC.
- 176/17 Payments:** the following payment was presented and approved with Cllr Bussell proposing and Cllr Early seconding the motion: - i) M Randell £38.00 for home office allowance and printer inks.
- 177/17 Entertainment's Committee:** Cllr Tuck said that the committee had not met since the last council meeting and therefore had nothing to report. The next meeting was scheduled for 15th February.
- 178/17 Parish Ranger Report:** Cllr Cox said that the ranger would be in the village again in February and asked that any additional tasks be sent to him within the next ten days.
- 179/17 Highways:** Cllr Reeve had sent a written report which was read out by the clerk. i) Cllr Reeve had met with Colin Fletcher from the County Council Highways Department who advised that the second set of signs for the A30 would be installed in the next few weeks. He indicated that he would support a 20mph limit on Weston Street if the council formally requested this and he would ensure it was in next year's budget. Cllr Cox proposed with Cllr Early seconding the motion that Cllr Reeve should write to Colin Fletcher asking for the 20mph speed limit. With regard to the repainting of the white lines in Carters Lane Mr Fletcher agreed that this should be done but could not give a firm date. In the meantime Cllr Reeve would talk to the householder to ensure that the hedge is trimmed back to the boundary to allow the white lines to be seen. ii) The problems on West Ways with the side of the road breaking up and the potholes had been reported to Mike Fear of the County Council Highways Department. iii) A partially felled tree hanging over the road on the upper section of Green Lane had also been reported to Mike Fear who advised that he had written to the landowner asking them to deal with this.
- 180/17 Play Area Report:** Cllr Early reported that the recent meeting with Rob Parr, the playground expert from SSDC, a representative from the Under 5s Preschool, Cllr Taylor and one of the local residents had been very thought provoking. Mr Parr had suggested inexpensive ideas, such as creating a mound, and using large logs and pipes to improve the play offering. He could help with design and applying for funding but the group needed to decide on a design. As the space is limited it was suggested one large piece of play equipment incorporating swings, slides etc. might be more appropriate. The group are meeting again on 10th February. Cllr Early agreed to send a report to Alix Janes for the next Chimes.
- 181/17 Rights of Way Report:** Cllr Bussell said that he had moved a few fallen branches on various pathways. After he had mended the Lookout bench he had sat on it and realised that the view was obscured so he had cut the undergrowth down. He asked if this could be included on the ranger's list later in the year.
- 182/17 Community Land Trust Update:** Cllr Taylor said that members of the CLT had seen an article in the local press where the owner of The Portman site had said that he had saved the pub from developers who wanted to close it and turn the building into flats. The CLT had written to the paper to say that this was incorrect but as at the time of the meeting the letter had neither been printed nor acknowledged. He said that the CLT would be having a meeting shortly to discuss future plans.

183/17 **Items of Report:** i) Cllrs Reeve and Tuck had attended the New Councillors Course in January and had found it worthwhile. The clerk was asked to check when the next one was for Cllr Turner-Davidson. ii) Cllr Cox reminded everyone that The Feoffees can help any resident who is in need. iii) The noticeboard is proving popular but it needs some remedial work. Cllr Bussell said that he would sort out some brackets for the corners and Cllr Taylor said he may be able to get some cork backing.

184/17 **Next Meeting:** will be on 6th March, 2017
There being no further business the Chairman closed the meeting at 8.45pm

Signed (Chair) Date.....

Copies of these minutes can be found on the village website at <http://EastChinnock.net>

**EAST CHINNOCK PARISH COUNCIL
MARCH 2017 MEETING AGENDA**

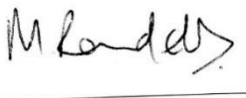
To: All Councillors of East Chinnock Parish Council

You are required to attend the meeting of East Chinnock Parish Council that will take place on Monday 6th March, 2017, starting at 7.30pm in the Village Hall.

Public Question Time:- 15 minutes for parishioners to ask questions or raise matters of concern.

AGENDA

1. Apologies for absence.
2. Declarations of interest and to receive any written requests for DPI dispensations.
3. To sign as a correct record the minutes of the last meeting held on 6th February, 2017. Draft minutes have been circulated.
4. Matters arising from the minutes:
 - i) Proposed Permissive Pathway update
5. District Councillor's report.
6. County Councillor's report.
7. Planning applications.
8. Clerk's report & correspondence:
 - i) Chinnock Chimes
 - ii) East Chinnock Under 5's Preschool
9. Finance:
 - i) To arrange clerk's annual review.
10. Payments to approve:
 - i) Clerks quarterly salary, 6 months holiday pay and expenses £844.17
 - ii) South Somerset District Council £76.31 for Chimes printing.
 - iii) South Somerset District Council £452.88 for Ranger services.
 - iv) EC Village Hall £6.00 for Entertainments Committee's meeting.To note payroll direct debit to Cox & Co. for £24.00.
11. Entertainments Committee report.
12. Parish Ranger report.
13. Highways report.
14. Play Area report.
15. Rights of Way report.
16. Items of report.
17. To agree date of next meeting.



Maureen Randell
Clerk to East Chinnock Parish Council

EAST CHINNOCK PARISH COUNCIL

Minutes of the East Chinnock Parish Council meeting held on Monday 6th March, 2017 starting at 7.30pm in the Village Hall.

Present Chairman Cllr. Paul Taylor
Councillors Mike Bussell, John Cox, Helen Early, Doug Reeve and Daniel Turner-Davidson
Officer Maureen Randell
District Councillor Ric Pallister (part of the meeting)

Public Question Time: There was one resident in attendance and Mick Clark, Chairman of Barwick & Stoford Parish Council attending as an observer. The resident said that the bollards on the pedestrian refuges are very dirty so they don't give off much light in the evening. Technically this is the responsibility of Highways but Cllr Taylor said he would see if he could find time to clean them down at the weekend.

- 185/17** **Apologies for absence:** Apologies received from Cllr Tuck and a standing apology from County Councillor Marcus Fysh.
- 186/17** **Declarations of Interest and to receive any written requests for DPI dispensation:** none
- 187/17** **Minutes of the last meeting:** Cllr Cox proposed and Cllr Turner-Davidson seconded the motion that the minutes be signed by the Chairman as a true record of the February meeting.
- 188/17** **Matters arising:** Cllr Bussell reported that he was still waiting for the comments from the owner's daughter. He will continue to chase the managing agents.
- 189/17** **District Councillor's Report:** i) Cllr Pallister said that the collection of rubbish cost £174.24 per household. The council are aiming to save money on this by recycling more rubbish and only collecting the grey bin at three weekly intervals. A new incinerator is being built at Bristol which will take the landfill waste and use it to generate electricity. ii) As part of their strategy to maximise income the council are investigating the possible returns for a solar farm with battery storage which would enable the electricity generated be sold to the grid at peak demand prices. iii) The Crematorium needs upgrading to increase its capacity. The council are currently looking at the options available. They are also considering seven day a week opening. iv) The government have produced an Industrial Strategy paper which does not mention the helicopter industry in Yeovil. The council are talking to Vince Cable to put together a paper asking for a firm commitment from the government to maintain the design and build of helicopters in the area as the factory and its supply chain are vital to the economy of the south west. v) Cllr Pallister said that the district have four main priorities for the coming year; these are Transformation and streamlining of the council, Income Generation to help fill the government shortfall, Regeneration in Chard and Regeneration in Yeovil.
- Following a recent incident in East Chinnock Cllr Bussell asked about fly tipping. Cllr Pallister said that the District team attended very promptly to any reports, as rubbish, if left tended to attract further tipping. He said that the problem here was not as bad as in some areas. He also said that residents should be aware that responsibility for their rubbish remains with them so if they used rogue traders who had said that they would do work and remove the rubbish and then dumped it on the roadside, the resident would be liable.
- 190/17** **County Councillor's Report:** a) A report was received shortly after the February meeting and has been circulated. The main points of relevance were as follows:- i) There will be no more opportunities for work under the Small Improvement Scheme until after the election in May. ii) Following four reviews from Essex County Council, a letter has been received from Edward Timpson the Minister of State for Vulnerable Children and Families praising the significant and tangible improvements in Children's Services. Further improvements should continue to be made with the extra £6m committed over three years from May 2015. iii) Proposals for a Productivity Plan which puts Somerset at the heart of the nation's industrial strategy has been launched. The plan will be put together by the Devolution Partnership made up of the Heart of the South West's Local Enterprise Partnership and the 20 local authorities of Somerset and Devon with the aim of increasing productivity and growth in the South West. The final version will be launched in the Autumn following consultations with interested groups and the public.
- b) A report for March had been received on the day of the meeting and circulated. The main points were:- i) Sufficient savings have been made to balance the County budget for next year. ii) Grants have been made to seven youth clubs in the South Somerset area. iii) Sport England is

accepting applications for grants from its Community Asset Fund for schemes which enhance community spaces that provide people with opportunities to be active. iv) Drainage work on Sherborne Road is likely to commence at the end of July. v) Learning Disability services have been passed to a Social Enterprise despite protests. The County Council feels that this will improve services in the long run. vi) Foster carers are being sought for unaccompanied asylum seeking children. vi) The South West Local Enterprise Partnership has secured Government Funding for projects to boost employment and economic growth. £3.75m will go to the iAero project in Yeovil. Further information on any of the above can be found on the County Council website: www.somerset.gov.uk.

- 191/17 Planning Applications:** i) The clerk reported that Planning Applications Nos 16/05474/FUL and 16/05461/FUL for conversion of Old Court Farm and associated buildings into a total of four dwellings has been granted. ii) Application No. 17/00655/FUL for a replacement conservatory at Spindleberry, Fordhay had been circulated and the clerk was asked to write to the Planning Officer saying that the council supported this.
- 192/17 Clerk's report and correspondence:** i) The clerk reported that the editor of The Chinnock Chimes had phoned to say that she had found a replacement editor and would be stepping down with immediate effect. The new editor is Julie Kneafsey and she will be producing her first issue in April. The councillors asked the clerk to write a letter of thanks to Alix Janes, the retiring editor. ii) East Chinnock Under 5s Preschool have asked if they can use the playing field for their annual Summer Fair on 24th June. Cllr Taylor said that the Entertainments Committee were considering 17th June so there would be no clash. It was agreed, with Cllr Reeve proposing and Cllr Cox seconding, that the clerk should write and tell them council were happy for them to use the field on that date. iii) The clerk said that she had received a letter from the architect acting for KW and CA Raison regarding land off College. Following consultation with the Planning Department and the Highways Department they had been advised that their original plan to build five affordable Housing Units on the site would be likely to be refused on highway safety grounds. Their letter was to advise the council that as a result they would be submitting an application for one dwelling in the near future.
- 193/17 Finance:** It was agreed that a date would be organised for the clerk's annual appraisal prior to the next meeting.
- 194/17 Payments:** the following payment was presented and approved with Cllr Early proposing and Cllr Cox seconding the motion: - i) M Randell £844.17 for clerk's quarterly salary plus six months holiday pay and home office allowance. ii) South Somerset District Council £73.31 for the printing of The Chimes. iii) South Somerset District Council £452.88 for Ranger services. iv) Village Hall £6.00 for Entertainments Committee's meeting.
- It was noted that the direct debit for payroll services had been paid to Cox & Co.
- 195/17 Entertainment's Committee:** i) Cllr Taylor said that the committee were looking at organising an event in June. This would probably start with stalls on the playing field and garage sales at various locations followed by music in the early evening. ii) The committee had agreed to use some of their profits to purchase a replacement bench at the Lookout Point.
- 196/17 Parish Ranger Report:** Cllr Cox said that the ranger had completed all his usual tasks and cleared the path from Carters Lane to the church. He would be in the village again in April and Cllr Cox asked that any tasks for this visit be sent to him prior to the middle of April.
- 197/17 Highways:** i) Cllr Reeve said that the potholes on West Ways and Broad Lane had been filled and he was very pleased with the prompt response from the Highways team. ii) The second lot of signs for the A30 are on order and will be installed when they arrive. iii) The 20mph limit on Weston Street will be implemented in the next financial year if the budget permits. Cllr Reeve said that he will ask if it can be extended round into West Ways up as far as the substation in view of the fact that there will 6 new properties exiting onto that stretch of road.
- The resident said that since the ranger has dug out the bank outside the play area it is gathering water in that area. Cllr Reeve said that he will ask if the Highways team can repair it.
- 198/17 Play Area Report:** Cllr Early said that the working party had a meeting on the site on 10th February. Various possibilities were considered but it was decided to defer any further action until formal permission had been received from the owner of the land, The Bath and Wells Diocesan Board. An email requesting this had been sent to the managing agents for the Board and a reply was awaited.

- 199/17** **Rights of Way Report:** Cllr Bussell said that he had reported the steps at the airfield as a tripping hazard and hoped they would be attended to shortly. He had cut back the undergrowth to keep the entrance o this pathway clear.
- 200/17** **Items of Report:** i) The clerk reminded everyone that the next meeting would be after the Annual Parish Meeting, where the local PCSO, Michelle Haines would be talking about local policing issues. ii) Cllr Taylor reported that he had attended the recent meeting of the Coker Forum that had been addressed by the Police and Crime Commissioner, Sue Mountstevens. He said that it had been a very interesting evening with the focus on rural crime issues. The chairman of the Forum would be sending a report of the meeting in due course.
- 201/17** **Next Meeting:** This will be on 3rd April, 2017, immediately after the Annual Parish Meeting. There being no further business the Chairman closed the meeting at 8.55pm

Signed (Chair) Date.....
Copies of these minutes can be found on the village website at <http://EastChinnock.net>

**EAST CHINNOCK PARISH COUNCIL
APRIL 2017 MEETING AGENDA**

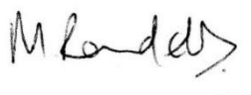
To: All Councillors of East Chinnock Parish Council

You are required to attend the meeting of East Chinnock Parish Council that will take place on Monday 3rd April, 2017, starting at 7.45pm in the Village Hall.

Public Question Time:- 15 minutes for parishioners to ask questions or raise matters of concern.

AGENDA

1. Apologies for absence.
2. Declarations of interest and to receive any written requests for DPI dispensations.
3. To sign as a correct record the minutes of the last meeting held on 6th March, 2017. Draft minutes have been circulated.
4. Matters arising from the minutes.
5. District Councillor's report.
6. County Councillor's report.
7. Planning applications.
8. Clerk's report & correspondence:
 - i) Playing Field Fence.
9. Finance:- to review and agree the Council's Asset Register.
10. Payments to approve:
 - i) East Chinnock Village Hall £97.50 for Post Office outreach rent for April to June, 2017
 - ii) M. Randell £32.00 for home office allowance and gift for Alix Janes.To note that the direct debit for £35 per year to the Information Commissioner's Office for Data Protection Registration renewal will be paid on 13th April.
11. Entertainments Committee's report.
12. Parish Ranger report.
13. Highways report.
14. Play Area report.
15. Rights of Way report.
16. Clerk's Appraisal Sub-Committee report.
17. Items of report and for The Chimes.
18. To agree date of next meeting.



*Maureen Randell
Clerk to East Chinnock Parish Council*

EAST CHINNOCK PARISH COUNCIL

Minutes of the East Chinnock Parish Council meeting held on Monday 3rd April, 2017 starting at 7.50pm in the Village Hall.

Present	Chairman Cllr. Paul Taylor
Councillors	Mike Bussell, John Cox, Helen Early, Dave Tuck, Doug Reeve and Daniel Turner-Davidson
Officer	Maureen Randell
District Councillor	Ric Pallister (part of the meeting)

Public Question Time: The seven residents and one observer in attendance at the Annual Parish Meeting remained for the monthly Parish Meeting. The following matters were raised:- i) Mr. Murdoch said that he would like to thank the councillors for their hard work; having been a councillor himself in the past, he knew how much work went on in addition to the monthly meetings. ii) Mrs Merchant said that she would like to thank those councillors who had cleaned the lights on the pedestrian refuges and also attended to the steps on the airfield pathway. Cllr Bussell said that the steps had been dealt with by the County Council and that he was pleased with their swift response after he reported them. Mrs Merchant said that the handrail on the bridge at the end of the airfield walk was unstable. Cllr Bussell said that he thought that this might be outside the parish boundary but he would report it anyway. iii) Cllr Pallister said that he had had to use Andy Gliddon's mower for the first couple of cuts on the playing field as the grass was too long and thick for the council's mower. He asked that Andy Gliddon be reimbursed £30 for his petrol and it was agreed that this would be put on the payment list for next month. As he was not familiar with the machine he had spilt some of the grass cutting. He said that Nick Weber had repaired the council mower deck but was of the opinion that the deck needed replacing very soon. This is likely to cost around £800 and the council has reserves earmarked to cover this. Mr Weber has said that he will obtain a quote and pass this to the clerk. Cllr Pallister said that a rota needs to be drawn up and Cllr Early agreed to do this. Any new volunteers will be shown how to use the mower. Also the 'Do Not Park' sign needs to be replaced on the gate so that the mower can get on the field. Cars parking outside the play area had turned the grass into mud and there were a number of potholes. Cllr Reeve said that the Highways were aware of the potholes and would be attending to them shortly.

- 202/17** **Apologies for absence:** There was a standing apology from County Councillor Marcus Fysh.
- 203/17** **Declarations of Interest and to receive any written requests for DPI dispensation:** none
- 204/17** **Minutes of the last meeting:** Cllr Cox proposed and Cllr Turner-Davidson seconded the motion that the minutes be signed by the Chairman as a true record of the March meeting.
- 205/17** **Matters arising:** Cllr Bussell reported that he understood that the daughter of the owners, who wished to have some input, was out of the country. As the birds were now nesting he suggested that further action be deferred until they had finished.
- 206/17** **District Councillor's Report:** i) Cllr Pallister said that the first event occurred at The Westlands Complex on 29th March with a live streaming of Sleeping Beauty from the Royal Ballet. The official opening will be performed by Darcy Bussell on 27th June. ii) The District Council had recently undergone a Peer Challenge evaluation. This is a 'critical friend' review. The headline outcomes were positive and valuable and a full report will be available shortly. iii) The Annual Council Action Plan for 2017/18 will be going to the full council meeting in April for adoption. The main priorities are transformation of the council to achieve efficiency savings and making the capital produce better returns and the regeneration of Chard and Yeovil. iv) With the support of the local MPs, the County Council, the CBI, Leonardo Helicopters and other regional bodies the District Council is putting together a response to the Government's Green Paper on its Industrial Strategy with the aim of getting a commitment from the Government to the UK retaining its ability to innovate, design and build future generation military helicopters.
- 207/17** **County Councillor's Report:** none received
- 208/17** **Planning Applications:** i) Application No. 17/00655/FUL for a conservatory at Spindleberry, Fordhay for Mr Painter has been granted. ii) Application No. 17/01325/DPO for the removal of conditions attached to land adjacent to The Dairy House for Mr. Wareham had been circulated and the councillors asked the clerk to email Planning to say that they have no objections to this application. iii) Application No. 17/01209/REM for alterations to previous plans submitted for Mr & Mrs Greenslade had been circulated and the councillors asked the clerk to email Planning to say that they support this application. iv) Application No 17/00655/FUL for a dwelling on land off

College for Mr & Mrs Raison had been circulated and the clerk passed round a copy of a letter that had been submitted to Planning by one of the College residents. The councillors had no objection to the application in principle but were concerned that the access may not be adequate, particularly as the application included parking for five vehicles. The clerk was asked to write to planning with these comments.

- 209/17 Clerk's report and correspondence:** i) The clerk had received a report that the playing field fence adjacent to Chris Homewood's property needed repairing and Cllrs. Taylor, Early and Tuck agreed to attend to this. ii) The clerk reported that she had delivered a letter of thanks, flowers and chocolates from the council to Alix Janes on her retirement as editor of The Chinnock Chimes. iii) East Chinnock Under 5's Preschool have asked permission to use the playing field for a fund raising event on 17th April and Cllr Bussell proposed, with Cllr Cox seconding that this be given.
- 212/17 Finance:** the Asset Register, which had been circulated, was approved with Cllr Bussell proposing and Cllr Reeve seconding.
- 211/17 Payments:** the following payments were presented and approved with Cllr Early proposing and Cllr Cox seconding the motion: - i) East Chinnock Village Hall £97.50 for the Post Office Outreach Service rent for April to June, 2017. ii) M. Randell £32.00 for home office allowance and reimbursement for the chocolates and flowers for Alix Janes.
It was noted that the direct debit for £35 for the Information Commissioner's Office for Data Protection Registration renewal will be paid on 13th April.
- 212/17 Entertainment's Committee:** i) Cllr Tuck reported that details of the Entertainments Committee's event on 17th June will be finalised at their next meeting. They were looking at having a table top sale and children's entertainment in the afternoon with a band and BBQ in the evening. If anyone has any suggestions please contact a member of the Committee. ii) The Committee are going to spend some of their surplus funds on a replacement bench at the Lookout Point and also a looking at clearing an area there for a picnic bench.
- 213/17 Parish Ranger Report:** Cllr Cox asked if there were any additional tasks for the Ranger's visit in April. Cllr Bussell said that the nettles at the Lookout Point needed strimming. Cllr Pallister said that the metal grid and diverter just below the Lookout Point needs clearing out and the grips up Cleeves Track need to be checked. Cllr Reeve said that the brook along West Ways needed clearing out. Cllr Cox said he would check with the Ranger as he was not certain if this came within his remit.
- 214/17 Highways:** Cllr Reeve reported that he was still chasing the Highways Department regarding the outstanding issues of the repainting of the white line in Carters Lane, the proposed 20mph speed limit for Weston Street, the gullies by the church, and the second set of speed signs for the A30 at Barrows Hill.
- 215/17 Play Area Report:** Cllr Early said that she was still waiting for permission from the Diocesan and would chase the managing agents again.
- 216/17 Rights of Way Report:** Cllr Bussell said that he had nothing further to report.
- 217/17 Clerk's Appraisal Sub-Committee Report:** The councillors were read the report of the appraisal meeting conducted by Cllrs Taylor and Bussell. No issues had been raised and in line with her Contract of Employment, following a satisfactory appraisal, her salary would be increased by one incremental point on the LCI scale to LCP21. This was approved with Cllr Early proposing and Cllr Cox seconding.
- 218/17 Items of Report:** none.
- 219/17 Next Meeting:** This is the Parish Council AGM and will be on 8th May, 2017
There being no further business the Chairman closed the meeting at 8.40pm

Signed (Chair) Date.....

Copies of these minutes can be found on the village website at <http://EastChinnock.net>

**EAST CHINNOCK PARISH COUNCIL
ANNUAL PARISH COUNCIL MEETING AGENDA MAY 2017**

To: All Councillors of East Chinnock Parish Council

You are required to attend the Annual Parish Council Meeting of East Chinnock Parish Council that will take place on Monday 8th May, 2017, starting at 7.30pm in the Village Hall.

Public Question Time:- 15 minutes for parishioners to ask questions or raise matters of concern.

AGENDA

1. Election of Parish Council Chairman and signing of Acceptance of Office Form.
2. Election of Vice Chairman and signing of Acceptance of Office Form.
3. Apologies for absence.
4. Declarations of interest and to receive any written requests for DPI dispensations.
5. To sign as a correct record the minutes of the last meeting held on 3rd April, 2017. Draft minutes have been circulated.
6. Matters arising from the minutes
7. District Councillor's report.
8. County Councillor's report.
9. Planning applications
10. Clerk's report & correspondence
11. Finance:
 - i) to note that 2017/18 precept of £8,650 and Government Grant of £40 have been received.
 - ii) to note that the internal audit was completed on 19th April, 2017
 - iii) to approve and sign Section 1 & 2 of The Annual Return (previously circulated)
 - iv) to note the financial summary and bank reconciliation for 2016/17 (previously circulated)
 - v) to approve the annual accounts (previously circulated)
 - vi) to agree renewal of Council Insurance Policy.
12. Payments to approve:
 - i) St. Margaret's Hospice in Yeovil £50 in lieu of Internal Audit Fee
 - ii) Came & Co. Insurance Premium of £280.00
 - iii) M Randell expenses £8.00
 - iv) A. Gliddon £30.00 for mower fuel
13. Entertainments Committee: i) report ii) appointment of council representatives iii) to consider and agree budget for Meet & Music Evening.
14. East Chinnock Community Land Trust: to appoint council representative.
15. Parish Ranger: i) report and ii) appointment of council representative.
16. Highways: i) report ii) appointment of council representative.
17. Play Area: i) report ii) appointment of council representative.
18. Rights of Way: i) report ii) appointment of council representative.
19. Items of report.
20. To agree date of next meeting and note the meeting dates for the coming year:



Maureen Randell
Clerk to East Chinnock Parish Council

EAST CHINNOCK PARISH COUNCIL

Minutes of the East Chinnock Parish Council meeting held on Monday 8th May, 2017 starting at 7.30pm in the Village Hall.

Present Chairman Cllr. Paul Taylor
Councillors Mike Bussell, John Cox, Helen Early, Dave Tuck and Doug Reeve
Officer Maureen Randell
District Councillor Ric Pallister (part of the meeting)

Public Question Time: There was one resident present who asked if the ranger can sweep out the bus shelter and under the stone seat. Cllr Cox said that this was on his list to do every visit but he only came every other month so it could silt up between visits. Volunteers to sweep it out more regularly would be most welcome.

- 220/17 Election of the Chair:** Cllr Taylor said that he was willing to stand again and Cllr Cox proposed him with Cllr Early seconding. Cllr Taylor signed the Acceptance of Office Form and took the chair.
- 221/17 Election of the Vice-Chair:** Cllr Bussell indicated that he was willing to remain as Vice-Chair and this was proposed by Cllr Reeve with Cllr Tuck seconding. Cllr Bussell signed the Acceptance of Office Form.
- 222/17 Apologies for absence:** Apologies had been received from Daniel Turner-Davidson.
- 223/17 Declarations of Interest and to receive any written requests for DPI dispensation:** none
- 224/17 Minutes of the last meeting:** Cllr Bussell proposed and Cllr Reeve seconded the motion that the minutes be signed by the Chairman as a true record of the April meeting.
- 225/17 Matters arising:** i) Cllr Bussell said that the issue of the loose handrail over the bridge raised by a resident at the last meeting had been dealt with. ii) Cllr Bussell had looked at the play area fence which had been reported as in need of repair at the last meeting. He said he was waiting for quotations for replacement posts and it was agreed to discuss this at the next meeting when costs and options would be available. iii) An informal report on the condition of the trees on the playing field had been received and it was agreed that Cllr Early would deal with this.
- 226/17 District Councillor's Report:** i) District Cllr Pallister said that the Council Action Plan for 2017/18 had been adopted at the full council meeting in April. The six priorities for the coming year are:- 1) Transforming the council, including income generation. 2) Regeneration of central Yeovil and Chard. 3) Deliver Phase 2 of the Yeovil Innovation Centre. 4) Complete the refurbishment and relaunch of the Westlands Complex. 5) Facilitate appropriate development with both council and national funding. 6) Support small and medium sized businesses. ii) Cllr Pallister reported that The Universal Credit system which replaces individual benefits such as housing benefit, income support etc. went 'live' in Somerset on 17th April. This benefit is paid monthly in arrears and the changeover means that families can be without any money for at least 5 weeks which is putting pressure on the Food Banks in particular. iii) At the village level Cllr Pallister said that a tractor had been driven up Cleaves Track and pushed the diverter out of position and knocked a bough down. Cllr Bussell agreed to contact Rob Templeman the landowner.
- 227/17 County Councillor's Report:** none received
- 228/17 Planning Applications:** i) A copy letter from a neighbour regarding Application No. 17/01415/FUL for land off College was passed round. The council have submitted their response, saying that they were concerned about the access to the site, but otherwise supported the application. ii) Notification had been received that the amendments to Application No. 17/0129/REM for Mr and Mrs Greenslade had been approved.
- In view of the limited timespan for comments to be submitted on Planning Applications it was agreed that in future the clerk would notify the councillors when she received an application and the councillors would look at the plans on line and email the clerk their comments.
- 229/17 Clerk's report and correspondence:** i) The clerk said that she had received an email from Nick Weber following his winter overhaul of the mower. He said that the deck would need replacing at the end of this season. He has obtained a quotation of £638.55 + VAT for a new deck to be fitted by Crewkerne Horticultural. He has also looked at buying the individual parts and asking Crewkerne Horticultural to assemble and fit the deck. This would work out at around £200 less. Cllr Cox proposed with Cllr Tuck seconding that Nick Weber be given permission to go ahead

with the second option. The clerk was asked to write to him accordingly. ii) Anne Hallett had submitted a budget for the summer event. She has asked for a float of £500 to cover rolls, sauces and other catering incidentals, the band, the magician and a cash float. Burger and sausages will be invoiced direct to the council. She understood that the drinks would be purchased by members of the committee who would submit the invoices for reimbursement direct to the council. The clerk asked that a VAT invoice be obtained for the drinks. Approval of the budget was proposed by Cllr Cox and seconded by Cllr Reeve. iii) A letter has been received from St Margaret's Hospice asking for a donation. Whilst the council normally say no to all requests apart from the CAB, this request is quite timely as we always send a donation to this charity of £50 in lieu of the internal audit fee. Approval of the donation was proposed by Cllr Early and seconded by Cllr Reeve. iv) The clerk reported that she had banked £15.60 for the Kurling Club and their funds now stood at £43.13

230/17

Finance: i) The councillors noted that the Precept of £8650 and the Government Rate Support Grant of £40 had been received. ii) The councillors noted that the Internal Audit had been satisfactorily completed on 19th April. iii) The Annual Governance Statement (Section 1 of the Annual Return) had been circulated and Cllr Cox proposed that this be approved with Cllr Tuck seconding. Section 1 was signed by the Chair and the clerk. iv) The Annual Accounting Statement for 2016/17 (Section 2 of the Annual Return) had been circulated and Cllr Cox proposed that this be approved with Cllr Reeve seconding. Section 2 was signed by the Chair and the clerk. v) The remainder of the Annual Return paperwork had been circulated and the contents were noted. The clerk will now submit the relevant documents to Grant Thornton for external auditing. vi) The annual accounts had been circulated and Cllr Bussell proposed with Cllr Cox seconding that they be approved. vii) The renewal documents for the Council Insurance Policy had been circulated. The premium has increased slightly but this is solely down to the increase in Insurance Premium Tax so the renewal was agreed.

The clerk reminded the councillors that The Local Government Act of 1992 states that 'adequate reserves' must be kept. These reserves are needed for unexpected budget overspends such as repairs to play equipment and unbudgeted expenses such as an insurance claim excess. There are no guidelines regarding what is considered adequate but the clerk said that research amongst other councils indicated that most councils held between 25% and 50% of the precept amount. It was agreed, with Cllr Bussell proposing and Cllr Cox seconding, that 25% should be adequate and the sum of £2,200 is to be transferred to the Reserves account. The clerk will prepare a formal General Reserves Policy for approval at the next meeting.

231/17

Payments: the following payments were presented and approved with Cllr Reeve proposing and Cllr Cox seconding the motion: - i) St. Margaret's Hospice in Yeovil £50 in lieu of Internal Audit Fee. ii) Came & Co. Insurance Premium of £280.00 iii) M Randell £8.00 for Home Office Allowance. iv) A. Gliddon £30.00 for mower fuel. v) An invoice had been received from Nick Weber for £59.48 for mower parts and fuel after the agenda was prepared and it was agreed to add this to the payment list.

232/17

Entertainment's Committee: i) Cllr Tuck said that the summer event would commence at 2.00pm on the playing field. There will be a children's entertainer, BBQ, table top sale, cream teas and a drinks tent with a band in the marquee starting at 7.00pm Poster would be going up in the village shortly and it was hoped that it would be well supported by the residents. ii) Cllr Taylor said that he would like to step down from the Entertainments Committee but would continue as a helper on event days. Cllr Tuck said that he was prepared to continue and it was agreed that Cllr Turner-Davidson would be asked to fill Cllr Taylor's place. This was proposed by Cllr Reeve and seconded by Cllr Cox. iii) The budget for the summer event had been agreed earlier.

233/17

East Chinnock Community Land Trust: Cllrs Cox and Taylor agreed to continue as the Parish representatives with Cllr Early proposing and Cllr Tuck seconding approval of this.

234/17

Parish Ranger Report: i) Cllr Cox reported that the ranger had done a nice job at the top of Cleaves track as well as his usual tasks. He had asked about clearing the brook but was told that for Health & Safety reasons this was a two man job. Cllr Reeve said that he had cleared some of the debris and Cllr Taylor said that he had a 'grabber' that might be able to hook the rest. It was agreed to see what could be achieved by volunteers before going to the expense of a two man ranger team. Cllr Bussell suggested that the new Somerset Rivers Authority be asked if they could dredge the brook. Up to now they had concentrated their efforts on the Levels but as all Council Tax payers in Somerset were contributing to their budget he saw no reason why flood

prevention work in the village should not be included in their schedule. He proposed with Cllr Reeve seconding that the clerk write to them.

235/17 Highways: Cllr Reeve reported that he was still chasing the Highways Department regarding the outstanding issues. He said that the extra signage for the A303 had been delayed again as when Highways went to install it they discovered there was insufficient visibility and they needed longer poles. He has been assured that the repainting of the white line in Carters Lane is imminent. He has not had any reply regarding the emptying of the gullies. With regard to the 20mph in Weston Street he has been told that this is with the County Council Traffic Management for processing. He has asked that the limit run from the A30 junction to the substation at West Ways in view of the new houses that will be built in West Ways.

236/17 Play Area Report: i) Cllr Early said that she was still waiting for permission from the Diocesan and would chase the managing agents again. She had circulated a grass cutting rota for the playing field. ii) Cllr Early said that she was happy to continue as the play area representative and this was approved with Cllr Reeve proposing and Cllr Cox seconding.

237/17 Rights of Way Report: i) Cllr Bussell said that he had walked the pathways south of the A30 and cut back all the brambles. All the pathways were now passable. He will do the same with the north side of the A30 in the coming weeks. ii) Cllr Bussell indicated that he was keen to continue with the Rights of Way remit and was proposed by Cllr Early and seconded by Cllr Reeve.

238/17 Items of Report: i) It had been suggested that a welcome pack for new residents could be produced. The councillors felt that the website produced by Roger and Julie Jewell and The Chinnock Chimes containing details of contact numbers and activities in the village etc. fulfilled this purpose. ii) The councillors were informed that the proliferation of political signs in the grass verges of the village were illegally positioned and constituted litter. Signs on private property are allowed but should not be placed on the public highway. Cllr Reeve said that he would deal with this. iii) Cllr Taylor said that he had obtained some cork backing for the noticeboard and Cllrs Reeve and Bussell agreed that they would fit this and repair the noticeboard.

239/17 Next Meeting: on 5th June, 2017. The meeting dates for the rest of the year are 3rd July, 4th September, 2nd October, 6th November and 4th December.

There being no further business the Chairman closed the meeting at 8.50pm

Signed (Chair) Date.....

Copies of these minutes can be found on the village website at <http://EastChinnock.net>

EAST CHINNOCK PARISH COUNCIL
June 2017 MEETING AGENDA

To: All Councillors of East Chinnock Parish Council

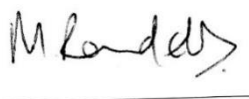
You are required to attend the meeting of East Chinnock Parish Council that will take place on Monday 5th June, 2017, starting at 7.30pm in the Village Hall.

Public Question Time:- 15 minutes for parishioners to ask questions or raise matters of concern.

AGENDA

1. Apologies for absence.
2. Declarations of interest and to receive any written requests for DPI dispensations.
3. To sign as a correct record the minutes of the last meeting held on 8th May, 2017. Draft minutes have been circulated.
4. Matters arising from the minutes: i) Playground fence
5. District Councillor's report.
6. County Councillor's report.
7. Planning applications
8. Clerk's report & correspondence:
 - i) Reserves Policy
 - ii) To sign letter to bank for £2,200 to be transferred to General Reserves
9. Finance:
 - i) To note that the Annual Return paperwork has been submitted for external audit.
10. Payments to approve:
 - i) Anne Hallett £500 for Summer Event float
 - ii) A. Gliddon £247 for Summer Event drinks etc.
 - iii) M. Randell £695.71 for Clerk's quarterly salary and expenses
 - iv) Glastonbury Ales £99 for Summer Event beer
 - v) Village Hall £132.00 for council meetings
 - vi) SSDC £76.31 for printing of Chinnock Chimes
 - vii) My Local Postcode Ltd £80 for Summer Event posters and flyers

To note: i) direct debit to Cox & Co £24.00 for payroll services ii) £50 has been received for hire of the marquee
11. Entertainments Committee report
12. Parish Ranger report
13. Highways report.
14. Play Area report.
15. Rights of Way report.
16. Items of report.
17. To agree date of next meeting.



Maureen Randell
Clerk to East Chinnock Parish Council

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EAST CHINNOCK PARISH COUNCIL

Minutes of the East Chinnock Parish Council meeting held on Monday 5th June, 2017 starting at 7.30pm in the Village Hall.

Present	Chairman Cllr. Paul Taylor
Councillors	Dr John Cox, Mike Bussell, Helen Early, Dave Tuck, Doug Reeve and Daniel Turner-Davidson
Officer	Maureen Randell
District Councillor	Mark Keating (part of meeting)

Public Question Time: Marianne Merchant and Mark Keating the new County Councillor were present. Mrs Merchant said that a new planter had been donated by Cllr Reeve's wife and the councillors asked that Cllr Reeve thanked her. One of the existing planters had come off the wall and needed a new bracket. This had originally been organised by Cllr Pallister and it was agreed to wait until he returned from his holiday before a decision was taken.

- 240/17** **Apologies for absence:** None
- 241/17** **Declarations of Interest and to receive any written requests for DPI dispensation:** Cllr Early declared an interest in one of the planning applications.
- 242/17** **Minutes of the last meeting:** Cllr Bussell proposed and Cllr Reeve seconded the motion that the minutes, having previously been circulated, be signed by the Chairman as a true record of the May meeting.
- 243/17** **Matters arising:** Cllr Early, her husband and Cllr Bussell had looked at the playground fence and concluded that around ten of the posts needed to be dug out and replaced. It was hoped that the wire fencing could be re-used. It was agreed that this was work that had to be done and Cllr. Cox proposed, with Cllr Turner-Davidson seconding, that galvanised posts be ordered immediately as there was a five week wait for delivery. Other materials could be bought locally and a working party organised for the installation. The total cost of the materials is likely to be around £350.
- 244/17** **District Councillor's Report:** Cllr Pallister had sent his apologies and said that he had nothing to report that couldn't wait until next month.
- 245/17** **County Councillor's Report:** The chairman welcomed the new County Councillor. Cllr Keating said that he was still undergoing induction training. He gave out a list of contact numbers for the County services and details of the new leader and cabinet members. He said that the work to create a second exit from the town centre Tesco Store should be starting this week. The County Council have agreed that the drainage work on the Sherborne Road due to commence at the end of July will be done 24hours a day, seven days a week to reduce the period of disruption. The current work is being undertaken by a developer under a Section 106 agreement so the council has no control over it but it is expected to be completed within the next fortnight. He said that there are number of initiatives coming up: one is reminding parents to protect their children in the sun and the county are also taking part in a National Child Measurement Programme which aims to reduce child obesity. He also said that it was National Child Safety Week and the theme this year is to remind parents to set a good example as children learn by watching and copying the habits of others. He said that he hoped to be able to attend every other meeting and could be contacted in between meeting if anything needed his attention.
- 246/17** **Planning Applications:** i) Notification had been received that Application No. 17/01415/FUL for a dwelling on land off College for Mr Raison had been refused by SSDC ii) It was noted that the council had written in support of Application No. 17/01834/FUL for replacement windows at Netherhay. Cllr Early had abstained from commenting on this application as it was for her family home. iii) The council had also written in support of Application No. 17/01536/FUL for vehicular access and off road parking at 413 and 412 New Buildings and notification had now been received that this had been granted. iv) Notification had also been received that Planning Application No. 17/01337/COL for Lawful Development for a caravan at Spring Holton Farm, Broad Lane for Sue Watson and Tim Prior had been granted.
- 247/17** **Clerk's report and correspondence:** i) The Reserves Policy had been written and circulated by the clerk and Cllr Cox proposed with Cllr Reeve seconding that this be adopted. ii) Following this Cllrs Taylor and Bussell signed a letter to the bank to transfer

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£2,200 into the Reserves Bank Account. iii) The clerk advised that the Council website had been updated to include the Annual Return paperwork and end of year accounts. A page for Council Policies had also been added. iv) The clerk said that she had written to The Somerset Rivers Authority as suggested by Cllr Bussell at last month's meeting to ask if any work could be done on the Chinnock Brook. They have replied to say that our request has been passed onto The Dredging Strategy Group and Highways and they will respond further as soon as they have heard from them. v) A letter of thanks had been received from St Margaret's Hospice for the donation made in lieu of the internal audit charge and a copy had been sent to the internal auditor.

248/17 Finance: the councillors noted that the Annual Return paperwork had been submitted for external audit.

249/17 Payments: the following payments were presented and approved with Cllr Cox proposing and Cllr Early seconding the motion with all in favour:-

i) Anne Hallett £500 for the Summer Event Float. ii) A. Gliddon £247 for reimbursement for drinks etc for the Summer Event. iii) M Randell £695.71 for clerk's salary & expenses. iv) Glastonbury Ales £99 for beer for the Summer Event. v) The Village Hall £132 for the council meetings. vi) South Somerset District Council £76.31 for the printing of the chimes. vii) My Local Postcode £80 for Summer Event posters and flyers. viii) Somerset Playing Fields Association £15 for annual membership fee. This invoice had been received after the agenda was prepared it was agreed to add it to the payment list.

The councillors noted the payroll direct debit of £24 to Cox & Co.

The councillors also noted the following receipts: i) £50 has been received for the hire of the tents ii) £100 had been received for Chimes adverts.

250/17 Entertainment's Committee: Cllr Tuck said that planning was well under way for the Summer Event. He was asked what would happen if the weather was bad and he said that the event would go ahead so long as the marquee could be erected. Seven tables had been reserved so far for the table top sale and a children's entertainer had been booked. The band will play two sets – from 7.30pm to 8.30pm and then from 9.00pm to 10.00pm. The BBQ and bar would be available all day and evening. Cllr Tuck said that his wife had emailed local businesses to ask if they would be willing to donate a prize: Haynes Motor Museum have offered a family ticket for 4 and Ariel Car Company have offered a ride in one of their cars and tour of the showroom. Mrs Merchant said that there was some Auntie Sally equipment if anyone could be found to run the stall and it was agreed to ask around. Cllr Taylor said that he was standing down as the council representative for the Entertainment's Committee but would continue to help at events. Cllr Turner-Davidson said he was willing to stand and Cllr Cox proposed with Cllr Bussell seconding, that he should be appointed.

251/17 Parish Ranger Report: i) Cllr Cox reported that the ranger is in the village next week. He was advised that the drain at the top of Cleaves Track needs clearing again and the East Chinnock sign on the Odcombe Road needed strimming around. He asked that councillors let him know if there was anything else that needed adding to the usual tasks. Mrs Merchant asked if he swept out the bus shelter and Cllr Cox said that it was on his regular tasks list but as the ranger only visited every two months it could get silted up in between.

252/17 Highways: Cllr Reeve reported that the second set of signs had now been installed on the A30 at Burrows Hill and the manhole cover on the A30 has been dealt with. He was still waiting for a response about the proposed 20mph limit in Weston Street. He said that Highways had repainted the junction white lines in Carters Lane but not the advisory parking lines which had been requested and he had emailed them to make to ensure that these are done. He was informed that the Carters Lane road sign had been damaged recently when a large truck had reversed into it in the middle of the night and he said he would add this to the list. Cllr Bussell asked if he could request resurfacing of Odcombe Hollow. The road surface was in poor condition and a neighbour had told him that it had not had a new surface for nearly fifty years. Cllr Turner-Davidson asked about parking on the pavement and was told that if a pedestrian was unable to pass without going on the road this was an offence and should be reported to the police. The clerk agreed to circulate the email address of the PCSO who would deal with this.

253/17 Play Area Report: Cllr Early reported that she had finally spoken to the woman at Greenslade Taylor Hunt who dealt with the playing field on behalf of the Diocese and had

Draft

arranged to meet her at the playing field to show her the playground and what was proposed.

254/17 Rights of Way Report: Cllr. Bussell reported that the sleeper which had been moved by a tractor at Cleaves Track has been put back in the correct place and he has cut back the undergrowth. He had spoken to the owner of the field at the top of the track who said that his son sometimes drove up the track in his tractor. He asked the farmer to tell him to be mindful of the sleeper and the importance of it remaining in place and he said that he would try and come to the field from the other end as much as possible.

255/17 Items of Report: Cllr Bussell said that the Village Hall Committee had asked him if the council still needed the old noticeboard and it was agreed that this could be taken down as it was beyond repair. He will look to see if it can easily be removed, and if the acrylic backing with the Parish name on it can be salvaged and attached to the new noticeboard. He and Cllr Reeve had recently spent some time on repairing the new noticeboard and fitting catches to stop the wind blowing it open.

256/17 Next Meeting: will be on Monday 3rd July, 2017

There being no further business the Chairman closed the meeting at 8.40pm

Signed (Chair) Date.....

Copies of these minutes can be found on the village website at www.EastChinnock.net and the Parish website at www.ecparishcouncil.net

**EAST CHINNOCK PARISH COUNCIL
JULY 2017 MEETING AGENDA**

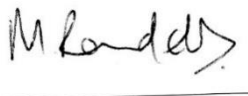
To: All Councillors of East Chinnock Parish Council

You are required to attend the meeting of East Chinnock Parish Council that will take place on Monday 3rd July, 2017, starting at 7.30pm in the Village Hall.

Public Question Time:- 15 minutes for parishioners to ask questions or raise matters of concern.

AGENDA

1. Apologies for absence.
2. Declarations of interest and to receive any written requests for DPI dispensations.
3. To sign as a correct record the minutes of the last meeting held on 5th June, 2017. Draft minutes have been circulated.
4. Matters arising from the minutes:
 - i) Playground fence.
 - ii) Dredging
5. District Councillor's report.
6. County Councillor's report.
7. Planning applications
8. Clerk's report & correspondence.
9. Payments to approve:
 - i) M. Randell £20.36 for expenses.
 - ii) S. Saunders £72.35 for Meet & Music event meat
 - iii) EC Village Hall £97.50 for hire charges for Post Office outreach service
 - iv) Greenslade Taylor Hunt £20.00 for Playing Field Rent.
10. Finance: to approve Annual Risk Assessment.
11. Entertainments Committee report
12. Parish Ranger report.
13. Highways report.
14. Play Area report.
15. Rights of Way report.
16. Items of report.
17. To agree date of next meeting.



*Maureen Randell
Clerk to East Chinnock Parish Council*

EAST CHINNOCK PARISH COUNCIL

Minutes of the East Chinnock Parish Council meeting held on Monday 3rd July, 2017 starting at 7.30pm in the Village Hall.

Present Chairman Cllr. Paul Taylor
Councillors Dr John Cox, Mike Bussell, Helen Early, Dave Tuck, Doug Reeve and Daniel Turner-Davidson
Officer Maureen Randell
Ward Councillors Mark Keating (part of meeting) and Ric Pallister (part of meeting)

Public Question Time: Marianne Merchant was the only resident present. She said that the hedge outside Mr. Andrews's farmhouse was overhanging the pavement and Cllr Taylor said that he would speak to Cllr Pallister about it. The hedge by the pub's children's play area was also overgrown and he said he would contact the landowner. Mrs Merchant asked that the Terms of Reference for the Entertainment's Committee be altered so that the AGM could be held in September when they were less busy and it was agreed that the clerk would amend the Terms of Reference accordingly and this would be brought to the September council meeting for signing and distribution. She also said that there was a lot of rubbish dumped at the top of The Hollow and was advised by Cllr Early that this had now been removed.

257/17 **Apologies for absence:** None

258/17 **Declarations of Interest and to receive any written requests for DPI dispensation:** none

259/17 **Minutes of the last meeting:** Cllr Bussell proposed and Cllr Cox seconded the motion that the minutes, having previously been circulated, be signed by the Chairman as a true record of the June meeting.

260/17 **Matters arising:** i) Cllr Early said that she had been on holiday and had therefore been unable to progress the playground fence. ii) The clerk said that the last email she had had from The Somerset Rivers Authority about the dredging was on 13th June and it said that the Highways Department will assess the need for dredging and would be in touch to arrange a meeting. Cllr Reeve said he had heard nothing and it was on his list to chase.

261/17 **District Councillor's Report:** i) Cllr Pallister that he had been asked about bonfire regulations. There is no law governing bonfires, only regulations regarding their effect and these are restricted to the impact on Highways safety or a situation where they are a persistent neighbour nuisance. For an Abatement Notice to be issued, there must be frequent bonfires causing a nuisance. Those lighting bonfires are asked to be mindful of time, wind direction, proximity to highways and boundaries etc. but it has to be acknowledged that a sudden change in wind direction can cause unexpected problems. ii) Following the election there is uncertainty as a number of expected Bills were missing from the Queen's Speech, in particular the Business Rates Bill which would see Government Grants replaced by retention of local Business Rates. iii) The Transformation plans have reached the stage where redundancies will be made with the Council losing between 65 and 70 staff. The Council needs to save £4.7m by 2020 and the Transformation plans should contribute around £2.5m. iv) The balance of the money will come from Income Generation and the Council are meeting this week to debate a significant property acquisition. Further investments will be made with a view, where possible, of targeting Regeneration and Housing in South Somerset.

262/17 **County Councillor's Report:** i) Cllr Keating said that the surface from the edge of the village to West Coker had taken well. This protects against frost and water damage and improves the skidding resistance. ii) The second exit from the Tesco store is now complete. iii) The Sherborne Road drainage works will commence on 25th July with round the clock working to enable the job to be completed in a week rather than the three weeks originally scheduled. iii) Anyone looking for volunteering opportunities should look at www.somerset.gov.uk/volunteering or www.somersetvolunteer.co.uk. iv) The verges in the village are due to be cut at the end of this month.

Cllr Reeve asked about the emptying of the gullies and in particular the blocked one outside the church. The County Council had been unable to tell him when the gully was last emptied and when it was due to be done again which he considered to be unsatisfactory. Cllr Keating said that Streetscene would empty the gullies for around £12 each. The councillors objected to this as it was the responsibility of County and residents had therefore

already paid for this through the County portion of their Council Tax. If the Parish Council paid Streetscene this would be effectively paying twice and this was not considered to be acceptable. Cllr Keating asked Cllr Reeve to press County again and to copy him in and he will pursue it.

- 263/17 Planning Applications:** i) Notification had been received saying that Application No. 17/02382/OUT for a dwelling on land at the top of Orchardleigh had been withdrawn. ii) Application No. 17/01834/FUL for replacement windows at Netherhay, Fordhay had been granted.
- 264/17 Clerk's report and correspondence:** i) The clerk advised that £2,200 had been transferred to the interest bearing account and earmarked as General Reserves, as agreed at the last meeting. ii) The takings from the summer event had been banked apart from £15 which had only just been received. Anne Hallett, the Entertainments Committee's Treasurer, had collated the figures for the event and a profit of £366.09 had been made.
- 265/17 Finance:** The annual Risk Assessment had been circulated and approval was proposed by Cllr Bussell and seconded by Cllr Turner-Davidson. This will now be placed on the Council website in the Policies Section.
- 266/17 Payments:** the following payments were presented and approval was proposed by Cllr Cox and seconded by Cllr Early:-
i) M. Randell £20.36 for expenses. ii) S. Saunders £72.35 for Summer Event meat. iii) EC Village Hall £97.50 for hire charges for Post Office outreach service. iv) Greenslade Taylor Hunt £20 for Playing Field Rent. v) Word of Design £1,064.40 for picnic bench and seat for the Lookout Point. This pro-forma invoice had been received after the agenda was prepared and it was agreed to add it to the payment list. These items are being purchased out of the Entertainments Committee's profits from events.
- 267/17 Entertainment's Committee:** Cllr Tuck said that the Summer Event had been very successful. It had been very hot during the afternoon which had kept the numbers down slightly but the good weather meant the evening was very well attended with everyone having a good time. The event had produced around £100 more profit than last year. He said that the next event would be the bonfire and as always, it will be on 5th November which is a Sunday.
- 268/17 Parish Ranger Report:** The ranger came on a very hot day so the tasks were amended to reflect this. Cllr Cox said that there were blocked pipes at the top of Orchardleigh and Cleeves Track. He had tried to clear them but they really needed jetting or rodding. Cllr Pallister advised that the County Council should be asked if they could jet them. Alternatively if anyone had any rods a working party could be organised to have a go first. It was noted that the spring at the top of Orchardleigh had stopped which was the first time I living memory.
- 269/17 Highways:** i) Cllr Reeve reported that the proposed 20mph limit on Weston Street was with the Somerset County Council Traffic Management Group for consideration. ii) The noisy grill at the bottom of The Hollow had been reported. iii) He said that the poor condition of Odcombe Hollow road surface had been reported and it had been added to the list for action. iv) The poor condition of the passing places in The Collarway had also been reported but no response had yet been received. v) He had been told that the advisory white lines in Carters Lane had been added to the list for action in the next round but the broken road name sign was still awaiting action.
District Councillor Pallister said that Neil Baker's slurry injector had damaged the grass verge, pushing some of it into the ditch by the substation. Cllr Reeve agreed to liaise with Cllr Pallister and send an email asking for re-instatement.
- 270/17 Play Area Report:** Cllr Early said that she had met with the managing agents for the playing field before she went on holiday. Unfortunately, it was not good news, as it transpired that the contract for part of the area had expired in December, 2016 and this would have to be renewed before any plans for the play area could be put forward. Mrs Merchant said that the football area used to be used as an allotment and was taken over by the council when the allotment holder retired. This is why there are two separate contracts. Cllr Early said that the managing agent also advised that the incorrect rent had been charged. The underpayment and contract renewal would be discussed at the Diocesan meeting in August. There would be costs associated with the renewal which were likely to be several hundred pounds. In the meantime, no progress could be made with the plans for re-furbishing the play area.

Cllr Turner-Davidson said that he was on the rota to cut the grass in July and he was advised to contact Nick Weber for the mower key and instructions on its use. It was pointed out that a 'No Parking' sign was needed on the entrance gate to ensure that the mower could access the area and Cllr Early agreed to organise this.

271/17

Rights of Way Report: Cllr Bussell said that he had nothing to report.

272/17

Items of Report: Cllr Reeve said that the amount of dog excrement left on the ground had increased and it was agreed to ask the editor of The Chimes to include a reminder to dog walkers to 'bag it and bin it'. The clerk was asked to email the Environmental Enforcement Officer to ask him to renew some of the signs.

273/17

Next Meeting: will be on Monday 4th September, 2017

There being no further business the Chairman closed the meeting at 8.25pm

Signed (Chair) Date.....

Copies of these minutes can be found on the village website at www.EastChinnock.net and the Parish website at www.ecparishcouncil.net

EAST CHINNOCK PARISH COUNCIL SEPTEMBER 2017 MEETING AGENDA

To: All Councillors of East Chinnock Parish Council

You are required to attend the meeting of East Chinnock Parish Council that will take place on Monday 4th September, 2017, starting at 7.30pm in the Village Hall.

Public Question Time:- 15 minutes for parishioners to ask questions or raise matters of concern.

AGENDA

1. Apologies for absence.
2. Declarations of interest and to receive any written requests for DPI dispensation
3. To sign as a correct record the minutes of the last meeting held on 3rd July, 2017. Draft minutes have been circulated.
4. Matters arising from the minutes:
 - i) Play area fence posts and signage
 - ii) Update on dredging.
 - iii) Update on bench and picnic table for the Lookout Point
 - iv) Dog fouling
5. District Councillor's report.
6. County Councillor's report.
7. Planning:
 - i) To note Planning Applications and Decisions.
8. Clerk's report & correspondence:
 - i) College parking
 - ii) To note correspondence and updates.
9. Finance:
 - i) to note that the Audit has been completed
 - ii) to note that the annual VAT refund paperwork has been submitted to reclaim £691.51
11. Payments to approve:-
 - i) Grant Thornton £120.00 for external audit fee.
 - ii) Clerks quarterly salary, including holiday pay and expenses £833.08
 - iii) SSDC £73.52 for printing of Chimes.
 - iv) Weavofencing Products Ltd. £329.64 for Play Area fence posts.To note that £240 has been received for marquee hire.
12. Entertainments Committee:
 - i) To agree and sign updated Terms of Reference
 - ii) Report
13. Parish Ranger report.
14. Highways report.
15. Play Area report
16. Rights of Way report.
17. Items of report.
18. To agree date of next meeting.



Maureen Randell
Clerk to East Chinnock Parish Council

Minutes of the East Chinnock Parish Council meeting held on Monday 4th September, 2017 starting at 7.30pm in the Village Hall.

Present	Chairman Cllr. Paul Taylor
Councillors	Mike Bussell, Dr John Cox, Helen Early, Dave Tuck, Doug Reeve and Daniel Turner-Davidson
Officer	Maureen Randell
Ward Councillors	District Cllr Ric Pallister (part of meeting), County Cllr Mark Keating (part of meeting)

Public Question Time: There were 8 residents present, the majority of whom had come to make representations about the parking situation in College. One resident said that vehicles parked opposite his property made it difficult getting in and out of his drive. He wished to see a white line 'H' box installed. This was supported by a number of residents and a request had been sent to Highways. Cllr Keating said that the new Highways engineer had told him that this may be possible but it would take a couple of months as there was a backlog of work. Another resident complained that she had to park on the road as the other parked cars made it difficult to see when exiting her drive. There was also concern that the current parking could block access for emergency vehicles. Cllr Keating said parking was a problem in many villages which were not built to accommodate cars. His advice was to speak to each other and try and come to an arrangement that alleviated the problem. Cllr Pallister said that whilst an 'H' box may work as a deterrent it was not enforceable so may not be the answer. The councillors all agreed that this was a problem that needed to be sorted by common sense as there was not a legislative solution. Seven of the residents then left. The remaining resident said that the information noticeboard in the layby on the A30 was in poor condition with the writing on it being no longer legible and suggested that it be removed. Cllr Pallister agreed to attend to it.

274/17 **Apologies for absence:** none

275/17 **Declarations of Interest and to receive any written requests for DPI dispensation:** none

276/17 **Minutes of the last meeting:** Cllr Bussell proposed and Cllr Cox seconded the motion that the minutes be signed by the Chairman as a true record of the July meeting.

277/17 **Matters arising:** i) Cllr Early said that the replacement posts for the play area would cost £329.64. She had sourced a No Parking sign for the gateway at a cost of £28.95 plus p&p. Cllr Cox proposed with Cllr Reeve seconding that these be ordered. ii) With regard to the request for dredging at Westways, Highways have replied to the Somerset Rivers Authority (SRA) saying that Westways regularly flooded during periods of heavy rainfall and that this was mainly due to the silting up of the watercourse. This in turn caused the watercourse to back up and flood the A30 and surrounding fields. Cllr Pallister said that the SRA were unlikely to be of assistance. He understood that in the past Highways had undertaken the dredging as they jointly owned the watercourse with the landowner. He asked that copies of the correspondence be sent to himself and Cllr Keating and they would see if any solution could be found. iii) The clerk said that she had chased the supplier of the bench and picnic table for the Lookout Point and hoped that they would be delivered shortly. iv) The clerk said that she had emailed Chris Rowland SSDC Enforcement Officer about the increase in dog fouling and he had renewed the signs from the sub-station to the main road. In addition a reminder to 'Bag it and Bin it' had been included in the Chinnock Chimes.

278/17 **District Councillor's Report:** i) The District are still working hard to cover the gap between reduced Government funding and the expenditure required to run the services. ii) Following a formal complaint to the council regarding vehicle trading from the Wooden Top Inn site, the owner had been sent a letter advising that planning permission was required if the site was used for selling vehicles and business rates would be payable. iii) The Boundary Commission was currently undertaking an Electoral Review of South Somerset to ensure that each councillor broadly represents an equal number of residents. Whilst they have agreed that the number of councillors should remain at 60, new housing developments and changing populations mean that some councillors were representing either too many or too few residents. The proposals were unlikely to have any effect on the village. iv) Many more residents were using electronic means of communicating with the council and the digital services were therefore being enhanced. However, the council realises that there will still be people or reasons for face to face contact and they were currently working on new and more efficient ways to deliver this. v) Fly tipping was increasing and residents were reminded that if they see anything they should ring 01935 462462 and report it as

soon as possible as rubbish left uncollected often 'multiplies'. The council will also deal with dead animals such as badgers and deer.

279/17 County Councillor's Report: The August and September reports had been circulated. Highlights of interest from August were: i) Adult Social Care – care packages were now person-centred with the focus being on what the resident wants assistance with. ii) Health Checks – these were available from GPs etc. for 40 to 70 year olds and assess the 10 year risk of developing diabetes, kidney disease, dementia or strokes. More information at www.somersethealthchecks.co.uk iii) The County Council have a stop smoking initiative. Visit www.healthysomerset.co.uk/smokefree. iv) Due to underuse the Taunton Park and Ride service on a Saturday was likely to be stopped. v) Drivers were reminded to drive safely around horses and horse riders were asked to be sensible on the roads. Full details of the guidance for drivers and horse-riders was available at www.bhs.org.uk

Highlights from September's Report: i) The County Council had received a letter of congratulations from Jeremy Hunt for the work done to reduce the delays in people being discharged from hospital ii) Joint Strategic Needs Assessment – this year's assessment looked at the ageing population as 20% of residents were over 65. Full details can be found at www.somersetintelligence.org.uk iii) The County Council were looking for work experience and apprenticeships for those children leaving care. If you can help please email csquire@somerset.gov.uk

Cllr Keating said that he had spent the day on a briefing about the Small Improvement Scheme and asked if there were any ideas for the village to improve road safety. Cllr Bussell said that it would be useful if the pavement on the right hand side of the road when travelling in the Crewkerne direction could be extended for 20-30yards so that people could use it and cross opposite the start of the public footpath without having to walk on the busy road. He agreed to put a proposal together and send to Cllr Keating.

With regard to the gully outside the church he said that he had established that this was due to be done this financial year.

280/17 Planning Applications: i) Application No. 17/03575/FUL for a single storey extension at the rear of 9, Orchardleigh was considered and the councillors agreed to support this.

281/17 Clerk's report and correspondence: i) The parking in College had been dealt with under Public Question Time. ii) The clerk said that a complaint had been received in July about overhanging hedges, particularly by The Wooden Top Inn play area and outside Yews Farmhouse next to it. In addition the verge outside the farmhouse had encroached onto the pavement leaving a very narrow pathway. Cllr Taylor had endeavoured to get this dealt with, with limited success. It was proposed that if it remained unresolved the ranger would be asked to do the work. iii) The recent elections had resulted in a proliferation of political signs being erected in the verges on the outskirts of the village and Cllr Reeve had asked the clerk to include this for discussion. It was felt that it would be difficult to have a policy of removing all signage, especially as the Entertainments Committee frequently made use of telegraph poles etc. to advertise events. It was agreed to take a common sense approach on an as and when basis. iv) The clerk said that she had received an email asking councillors to check that their Register of Interest Forms on the District Council website were up to date.

282/17 Finance: The councillors noted that the Audit had been completed and that the VAT Refund paperwork had been submitted to reclaim £691.51

283/17 Payments: the following payments were presented and approved with Cllr Early proposing and Cllr Turner-Davidson seconding the motion:- i) Grant Thornton £120 for external audit fee ii) M Randell £833.08 for clerk's quarterly salary including six months holiday pay and expenses. iii) SSDC £73.52 for Chimes printing costs. iv) Weavofencing Products Ltd £329.24 for Play Area fence posts. Cox & Co had been paid £24.00 by direct debit for payroll services.

The councillors noted that a total of £280 had been received for marquee and tent hire charges.

284/17 Entertainment's Committee: i) The Entertainments Committee's Terms of Reference had been updated to show the change in the date of the AGM. Cllr Reeve proposed with Cllr Cox seconding that this be approved. This was then signed by the chairman of the council and the chairman of the Entertainments Committee. The clerk will forward a copy of the signed document to the Committee. ii) Cllr Tuck said that the AGM would take place the following evening and made a plea for more volunteers and committee members.

DRAFT

- 285/17 Parish Ranger Report:** Cllr Cox said that he was away when the ranger came in August and had asked for a list of the tasks undertaken as some things on the list he provided had not been done. He had spent the afternoon at the track by Rookery clearing the debris caused by the recent rains. He said that the drains had been cleared out as well. He will put emptying the silt trap on the list for the October visit by the ranger and asked everyone to send him details of anything else that cropped up.
- 286/17 Highways:** i) Cllr Reeve reported that one of the drains at the bottom of The Hollow was very noisy. Highways had informed him that the grid and mounting needed replacing. There is some drainage work due to be done on The Hollow and they will attend to it then. A firm date for the work could not be given. ii) He said that Colin Fletcher had retired and been replaced by Gary Warren. He had a backlog of work to catch up with so a number of matters in the village remained outstanding but Cllr Reeve said he would make sure that these were not forgotten. iii) He said that he had had a meeting with Neil Baker about the damage to the verge by the substation caused by the large agricultural vehicles. Mr Baker has said that over the winter he will widen the second entrance to the field and use that so the vehicles do not need to use that part of the road. He is currently seeking the permission of the landowner for this work.
- 287/17 Play Area Report:** Cllr Early was disappointed to report that she had heard nothing from Greenslade Taylor Hunt and was now getting concerned about the condition of some of the play area. She reminded councillors that the agent had discovered the lease had expired on half of the playing field and that the renewal had been due to be discussed by the Diocese over the summer. Until the lease had been agreed nothing could be done regarding the repairs and refurbishment of the play area and she was worried that parts of the play area would have to be shut if the matter wasn't resolved soon. Cllr Early said that she was frustrated by the agent's lack of communication and it was suggested that the clerk draft a letter addressed directly to the Diocese. This would then be circulated for agreement before being sent to the Diocese, with a copy sent to the agent. She also reported that a vehicle had hit the wall and pillar; it was safe but needed monitoring.
- 288/17 Rights of Way Report:** Cllr Bussell reported that the bad weather in July had brought a number of branches down on the pathways but he had managed to get them all cleared. He said that the Lookout area where the new bench and picnic table were due to go needed clearing again and it was agreed that the Entertainments Committee would attend to this before the new furniture arrived.
- 289/17 Items of Report:** none
- 290/17 Next Meeting:** will be on 2nd October, 2017
There being no further business the Chairman closed the meeting at 9.00pm

Signed (Chair) Date.....

Copies of these minutes can be found on the village website at <http://EastChinnock.net> and the Parish Council website at www.ecparishcouncil.net.

EAST CHINNOCK PARISH COUNCIL OCTOBER 2017 MEETING AGENDA

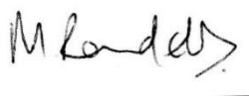
To: All Councillors of East Chinnock Parish Council

You are required to attend the meeting of East Chinnock Parish Council that will take place on Monday 2nd October, 2017, starting at 7.30pm in the Village Hall.

Public Question Time:- 15 minutes for parishioners to ask questions or raise matters of concern.

AGENDA

1. Apologies for absence.
2. Declarations of interest and to receive any written requests for DPI dispensations.
3. To sign as a correct record the minutes of the last meeting held on 4th September, 2017. Draft minutes have been circulated.
4. Matters arising from the minutes:
 - i) Dredging update
 - ii) Overhanging hedges and pavement encroachment update
 - iii) Footpath extension on A30 update
 - iv) Play Area lease update
 - v) Update on play area fence posts and signage.
 - vi) Update on bench and picnic table for the Lookout Point
5. District Councillor's report.
6. County Councillor's report.
7. Planning applications.
8. Entertainments Committee:
 - i) To approve Bonfire Night Budget
 - ii) Report.
9. Clerk's report & correspondence:
 - i) Training Courses
 - ii) Pharmaceutical Needs Assessment
10. Finance:
 - i) to note that the annual VAT refund of £691.51 has been received.
 - ii) to receive half yearly financial update.
 - iii) to discuss next year's budget
11. Payments to approve:
 - i) Village Hall for £97.50 for Post Office outreach.
 - ii) Clerks home office allowance and expenses £11.36
 - iii) SLCC for £78.00 for annual membership fee.
 - iv) A. Gliddon for £1000.00 for bonfire fireworks
 - v) A. Hallett for £600.00 for bonfire float.
 - vi) The Play Inspection Company £78.00 for annual report
 - vii) SSDC £76.31 for Chinnock Chimes printing
 - viii) EC Village Hall £9.00 for hire of room for Entertainments Committee's AGM
 - ix) SSDC £452.88 for ranger half yearly bill
 - x) Nick Weber £46.70 for mower fuel
 - xi) Helen Early £41.88 for play area signage
12. Parish Ranger report.
13. Highways report.
14. Play Area report
15. Rights of Way report.
16. Items of report.
17. To agree date of next meeting.



Maureen Randell

EAST CHINNOCK PARISH COUNCIL

Minutes of the East Chinnock Parish Council meeting held on Monday 2nd October, 2017 starting at 7.30pm in the Village Hall.

Present	Chairman Cllr. Paul Taylor
Councillors	Mike Bussell, John Cox, Dave Tuck and Doug Reeve
Officer	Maureen Randell
Ward Councillors	Ric Pallister (part of meeting) and Mark Keating (part of meeting)

Public Question Time: There were four members of the public present and they raised the following points:

i) The council were asked if anything could be done about the state of the public house car park. Cllr Taylor said that unfortunately the council could not do anything. The owner had been sent a letter from SSDC saying that he would need planning permission for any business other than the public house conducted on the site. The resident was advised to let a councillor know if he saw any such activity and the District Council Enforcement Officer would be informed. ii) Another resident raised the issue of vehicles parking on the path as he and his wife had recently had to step out onto the road to get round two vans parking on the path outside the public house. He was also concerned at the speed of the vehicles going past whilst he tried to get round the vans and asked if the temporary 'flashing 30' sign recently erected in the village could be made permanent as he felt it did encourage people to slow down. The clerk said that she had been advised that it was not an offence to park on the pavement so long as pedestrians could pass in single file but it was an offence if a vehicle was 'wilfully obstructing' the whole of the pavement. She agreed to send the resident the contact details for the local PCSO. The clerk said that she had received details of the statistics collected by the recent Speed Installation Device (SID) which showed that many motorists continued to ignore the speed limit with just over 5% travelling at over 40mph. 66% were between 30mph and 40mph with just under 29% showing speeds of less than 31mph. The median speed was 31mph and the 85%ile was 36mph (this is the speed at which 85% of all vehicles were travelling either at or below). This means that we will continue to have twice yearly installations. iii) One of the residents said that he was experiencing difficulty in travelling by bus to Bridport following the recent change of service provider. The afternoon return service from Bridport had been cut so if he was travelling on the last morning bus to Bridport he had only eleven minutes until he needed to catch the last return bus. The problem is that the service crosses county boundaries with the majority of the route being in Dorset and their priorities are to maintain the commuter services for their residents. The clerk will write to Somerset County Council to bring the problem to their attention. iv) One of the residents asked about the drain gullies and Cllr Reeve assured him that the council were already pursuing the gully problems. He had a plan which showed the frequency of gully emptying for the various roads but was still waiting for Highways to tell him when all the gullies were last emptied so that the situation could be monitored. The resident said that he assumed that the Department of transport issued regulations stating how often drains should be emptied and wished to know if the service being provided complied with the guidelines. County Cllr Keating arrived at this point and said that he would endeavour to supply the information requested. He also repeated his previous advice that the council could take advantage of the drain clearance service offered by SSDC if they had any that needed urgent attention. The council again expressed its concern that as the SSDC charged for this service and gully clearing costs were already included in the council tax paid to the County, the residents would be paying twice for the service. Cllr Keating said that the council's reserves could be used for this as to send a truck for a one-off clearance of a problem drain would cost the County far more than if the Council used SSDC and these costs could have repercussions for other services at the County Council. Cllr Taylor said that he was not prepared to use the Council reserves for this until he knew when the gullies were last emptied as a County Council emptying might be imminent and then the Parish's reserves would have been wasted.

- 291/17** **Apologies for absence:** Cllrs Turner-Davidson and Early sent their apologies.
- 292/17** **Declarations of Interest and to receive any written requests for DPI dispensation:** All councillors present had completed a Disclosure of Pecuniary Interest Form with regard to discussions about the precept and budget. Dispensation had been agreed by the clerk to enable the meetings to be quorate.
- 293/17** **Minutes of the last meeting:** Cllr Cox proposed and Cllr Tuck seconded the motion that the minutes be signed by the Chairman as a true record of the September meeting.
- 294/17** **Matters arising:** i) The clerk and Cllr Reeve had had a meeting with Neil McWilliams of Highways earlier in the day and he had agreed that the watercourse needed attention. He said that he would check the designation of the watercourse and who's responsibility it was to

maintain it and write to them. ii) Cllr Taylor said that the overhanging hedge outside the public house had been dealt with and it was agreed that the overgrown path on A30 would be added to the ranger's list for October. Cllr Cox and Taylor had cleared moss off the path in Weston Close, following a complaint from a resident who had slipped on it and the ranger would be asked to spray the area to prevent regrowth. iii) Cllr Bussell said that he was putting together a report to make a case for the extension of the footpath on the A30 so that it finished opposite the public footpath. County Cllr Keating said that he thought that this would not be suitable for the Small Improvement Scheme but asked that the report be sent to him and he will see if funding is available elsewhere. iv) The letter to the Diocese about the expired lease on the play area had been acknowledged and Cllr Taylor said he was expecting a phone call from them about it this week. v) The replacement fencing posts and the signage for the play area had been ordered and it was agreed to organise a working party for installation when they arrived. vi) Cllr Taylor said that the picnic table had been installed at The Lookout Point and thanked everyone who had helped. The bench would be installed shortly.

295/17 District Councillor's Report: i) Cllr Pallister said that the council had just completed on the purchase of the Marks and Spencer's building in Yeovil. There is a long lease in place which will currently give a 6.5% return. The council is looking at other similar investments with a view to obtaining better returns on their reserves. ii) Cllr Pallister said he was pleased to report that Planning had been granted for Cott Farm to be used as a wedding venue which will enhance the viability of the village business.

296/17 County Councillor's Report: i) Cllr Keating said that a 'Dragon Patcher' was on trial in Somerset. It is reported to be 5 times faster at repairing potholes etc. For a demonstration visit <https://youtu.be/6lFbDTgZ8FA>. ii) October is Tyre Safety month and residents are urged to check their tyres. iii) National Adoption week launches on 16th October. The County are running a 'Have a Heart' campaign to raise awareness and everyone on social media is encouraged to get involved @adoptsomerset #haveaheart. iv) Now is the time to for the 'at risk' groups to get free flu jabs and special clinics are being organised by local surgeries. Cllr Keating said that there was a new Speed Watch Co-ordinator at County and one of the residents said that he would be interested in getting involved so Cllr Keating agreed to send him the contact details. As he had arrived after the public question time he was asked about the possibility of a permanent 'flashing 30' sign or better still one that showed the speed of approaching vehicles. He said that this maybe a possibility for a future Small Improvement Scheme (SIS) project but would stand a better chance of success if the Parish Council were prepared to contribute in the region of £400/£500 towards the cost. He would advise when the next round of SIS funding became available.

297/17 Planning Applications: The councillors had looked at Planning Application No. 17/03802/S19 which was for minor amendments to the Listed Building Consent for Old Court Farm on the High Street, and all agreed that they had no objections. The clerk will write to Planning accordingly.

298/17 Entertainment's Committee: i) The councillors approved the Bonfire budget with Cllr Cox proposing and Cllr Reeve seconding. ii) Cllr Taylor said there would be a shorter display this year using more higher cost fireworks which should give a better show. Posters would be put up shortly around the village.

299/17 Clerk's Report and Correspondence: i) The clerk said that she had received details of two courses that maybe of interest. The first was on 19th October and was called 'Top Tips for Fundraising' and the second was on 10th January and covered the General Data Protection Regulations which come into force next year. Both courses are £30 and it was agreed that the clerk book a place on the first one for Cllr Taylor and a place on the second one for herself. This was proposed by Cllr Reeve and seconded by Cllr Cox. ii) The clerk said that she had been sent details about a Pharmaceutical Needs Assessment being undertaken by the County. It was agreed that there was adequate provision for the villagers and therefore no need to make representations to the County. iii) The clerk had also been sent details of Family Support Services and Children's Centres Consultation. Under the proposals the centre in Yeovil will remain so there was unlikely to be much impact on the village. Cllr Cox suggested that the details be sent to the Pre-school group who would be better placed to respond. iv) The clerk said that Nick Weber would be ordering the replacement deck for the mower shortly and this would be fitted over the winter.

300/17 Finance: i) The councillors noted that the VAT refund of £691.51 had been received. ii) The half yearly update showing the budget versus actual spend had been circulated and was noted. Most

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expenditure was within the budgeted amount apart from the play area. iii) The clerk had circulated a working draft budget spreadsheet together with a copy of last year's budget and the end of year accounts. It was agreed that, as in previous years, a separate budget meeting would be organised in November. Cllr Cox agreed to host this and would email everyone interested to arrange a date.

301/17 **Payments:** the following payments were presented and approved with Cllr Reeve proposing and Cllr Tuck seconding the motion: - i) EC Village Hall £97.50 for the Post Office outreach service ii) M Randell £11.36 for home office allowance and stamps iii) Society of Local Council Clerks £78.00 for the annual membership fee iv) A Gliddon £1,000.00 for bonfire event fireworks v) A Hallett £600.00 for bonfire event float vi) The Play Inspection Co. £78 for the annual report on the equipment. vii) SSDC £76.31 for the Chimes printing. viii) EC Village Hall £9.00 for the Entertainments Committee's AGM. ix) SSDC £452.88 for Ranger's half year bill. x) Nick Weber £46.70 for mower fuel. xi) H Early £41.88 for Play area signs. xii) Greenslade Taylor Hunt £30 for play area rent.

302/17 **Parish Ranger Report:** Cllr Cox asked if there was anything further to be added to the ranger's list for this month and he was asked to add the overgrowth opposite the church. He was also reminded that the pump needed to be cleared of ivy.

303/17 **Highways:** Cllr Reeve said that he was still chasing Highways on the outstanding matters and would continue to do so.

304/17 **Play Area Report:** There was nothing further to report.

305/17 **Rights of Way Report:** Cllr Bussell said that he had nothing to report.

306/17 **Items of Report:** Nobody had anything further to report.

307/17 **Next Meeting:** will be on 6th November, 2017

There being no further business the Chairman closed the meeting at 9.05pm

Signed (Chair) Date.....

Copies of these minutes can be found on the village website at <http://EastChinnock.net>

EAST CHINNOCK PARISH COUNCIL NOVEMBER 2017 MEETING AGENDA

To: All Councillors of East Chinnock Parish Council

You are required to attend the meeting of East Chinnock Parish Council that will take place on Monday 6th November, 2017, starting at 7.30pm in the Village Hall.

Public Question Time:- 15 minutes for parishioners to ask questions or raise matters of concern.

AGENDA

1. Apologies for absence.
2. Declarations of interest and to receive any written requests for DPI dispensations.
3. To sign as a correct record the minutes of the last meeting held on 2nd October, 2017. Draft minutes have been circulated.
4. Matters arising from the minutes:-
 - i) Update on Play Area lease.
 - ii) Update on installation of new bench at Lookout Point
 - iii) Report on Fundraising Course
5. District Councillor's report.
6. County Councillor's report.
7. Planning applications: to note Planning Applications and Decisions.
8. Entertainments Committee report
9. Clerk's report & correspondence:
 - i) Christmas Tree Recycling
 - ii) Issues and Options Consultation
 - iii) Update on Speed Watch
10. Finance
11. Payments to approve:
 - i) St Mary's PCC £430 contribution towards cemetery maintenance.
 - ii) M Randell £51.35 for home office allowance, stamps and Norton Security renewal
 - iii) SSVCA-Spark £30 for training courseTo note that £50 has been received for adverts in the Chinnock Chimes
12. Parish Ranger report.
13. Highways report:
 - i) Update on dredging
 - ii) Update on gulley emptying
 - iii) Report
14. Play Area report:
 - i) Update on installation of signage
 - ii) Update on installation of replacement posts
 - iii) Report
15. Rights of Way report:
 - i) Update on extension of footpath on A30
 - ii) Report
16. Items of report.
17. To agree date of next meeting.



Maureen Randell
Clerk to East Chinnock Parish Council

EAST CHINNOCK PARISH COUNCIL

Minutes of the East Chinnock Parish Council meeting held on Monday 6th November, 2017 starting at 7.30pm in the Village Hall.

Present	Chairman Cllr. Paul Taylor
Councillors	Mike Bussell, John Cox, Helen Early, Dave Tuck, Doug Reeve and Daniel Turner-Davidson
Officer	Maureen Randell
Ward Councillors	Ric Pallister (part of meeting) and Mark Keating (part of meeting)

Public Question Time: There were 4 residents in attendance and they raised the following matters:-

i) Marianne Merchant said that she had seen in the recent edition of the Chimes that the post box had been at risk of removal. The councillors said that they had not received any correspondence regarding this and Cllr Taylor said he would make enquiries. ii) Angela Watson said that there had been an increase in the large vehicles travelling along the A30, particularly at night. Some of this was possibly due to a diversion but a lot of it was farm traffic to and from the large dairy units. Unfortunately, there was nothing that could be done. Cllr Pallister said that he was concerned about the speed of some of these vehicles. Angela Watson said that she had agreed to join the proposed Speed Watch Group and hoped that this might help reduce speeding. iii) Geoffrey Jackson said that he now had five people interested in joining the Speed Watch and Peter Bland the Chair of the Somerset Speed Watch had indicated that he would be willing to come and give a talk about the Scheme. He said he would be attending the coffee morning and putting a flyer through the door of the Under 5's Group to see if he could get additional volunteers. He had prepared a short piece for The Chimes which had been circulated and asked if the Council were happy with this. All agreed that it should be sent to the editor for inclusion in the next Chimes.

308/17 **Apologies for absence:** none

309/17 **Declarations of Interest and to receive any written requests for DPI dispensation:** none

310/17 **Minutes of the last meeting:** Cllr Cox proposed and Cllr Bussell seconded the motion that the minutes be signed by the Chairman as a true record of the October meeting.

311/17 **Matters arising:** i) Cllr Early said that the person she had been dealing with at the agents regarding the play area lease had now gone on maternity leave. She has spoken to another member of staff who had promised to chase things up. Cllr Taylor said that he had had no further response from the Diocese. Until the lease has been renewed nothing further can be done regarding the play equipment upgrade. ii) Cllr Taylor said that the bench still needs to be installed at the Lookout Point. Cllr Pallister said that a strimming rota would be required next year to keep the area clear. It was agreed that the clerk would send a letter to the Entertainments Committee thanking them for their fundraising efforts that underwrote the cost of the bench and picnic table iii) Cllr Taylor said that the recent Fundraising Course he had attended was very useful and once the play area lease was sorted he would get together with Cllr Early to put together fundraising proposals for the new equipment.

312/17 **District Councillor's Report:** Cllr Pallister said that he had nothing to report from the District. In the village he had noted that the bank in Westways had completely collapsed and had been pushed into the stream. He said that the District Engineer had a meeting with the Highways Department scheduled and he would ask him to raise this.

313/17 **Planning Applications:** i) Planning had been informed that the council supported Application No.17/04067/FUL for demolition of the existing utility room and the erection of a single storey extension at 5, Barrows Court. ii) Notification had been received to say that the minor amendments applied for at Old Court Farm had been approved.

314/17 **Entertainment Committee:** The bonfire event had seen a good turnout with no rain and everyone had enjoyed the evening with all the food being sold. The Entertainments Committee and volunteers were thanked for all their hard work in ensuring that the event was a success. Early indications were that a small profit was made; the final figure would be available for the next meeting.

315/17 **County Councillor's Report:** Cllr Keating arrived and his report covered the following:- i) Efforts were being made to cover all the Nippybus services. ii) Roads would be salted when road surface temperatures were predicted to drop below 1c. See www.travelsomerset.co.uk/gritter or on Twitter see @TravelSomerset. iii) Children's Services were expecting an Ofsted inspection during November and it was hoped that this would confirm that improvements had been made.

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iv) Dillington House would be holding a number of events over the festive period, including a Christmas Market on 2nd & 3rd December. Full details were available at www.dillington.com/page/christmas/22/ v) The Western Corridor upgrade will commence shortly and take around 18 months. Progress can be monitored at <https://community.alungriffiths.co.uk/projects-in-your-area/yeovil-western-corridor-improvement-scheme/> . Cllr Bussell asked if there were going to be any improvements in The Hollow as he thought it likely that traffic would increase. Cllr Keating said there would be some traffic calming measures at Odcombe but he was not aware of any other work planned.

316/17 Clerk's report and correspondence: i) The clerk said that SSDC had offered the Christmas Tree recycling service again. The compound would be installed in the week commencing 8th January and removed sometime during the following week. All agreed that this was a useful service. ii) SSDC would be reviewing the Local Plan and had produced an Options Consultation document which identified suitable sites for future growth in housing, employment etc. Comments are being sought by 11th January. Cllr Pallister said that most of the options did not have any impact on East Chinnock but he urged the councillors to look at the Rural Settlement Section. It was agreed that comments would be passed to the clerk for a response to be formulated for agreement at the next meeting. iii) The clerk had circulated details of the Devon and Somerset Fire and Rescue Service's Draft Integrated Management Plan. She said that the report made general comments about the future of the service but there was no detail at this stage regarding specific changes. Cllr Bussell said that he had read through the report and it was very interesting. iv) Michael Slater had reported the inadequacy of the Bridport bus service at the last meeting. The clerk had raised this with Cllr Keating who had sent a timetable showing a slight improvement in the service. By changing at Beaminster travellers can now spend longer in Bridport. A copy of the timetable has been passed to Mr. Slater. v) It had been agreed that the council would not take up the District's offer of 10 bags of grit as there are still sufficient stores at Nick Weber's. Cllr Bussell said that he had checked the grit bins and the ones at the end of Weston Street and on Broad Hill were fine but the one in The Hollow needed topping up so he had asked the District to add it to their list for filling.

317/17 Finance: The clerk reminded the councillors that the budget meeting would be at 7.30pm on 22nd November at Cllr Cox's house.

318/17 Payments: the following payments were presented and approved with Cllr Early proposing and Cllr Cox seconding the motion: - i) St Mary's PCC £430 contribution towards cemetery maintenance. ii) M Randell £51.35 for home office allowance, stamps and Norton Security renewal iii) SSVCA-Spark £30 for a fundraising course attended by Cllr Taylor. The following invoices were received after the agenda was prepared but it was agreed that they could be added to the payment list as they were budgeted items:- iv) S Saunders Butchers £124.55 for the bonfire meat. v) EC Village Hall £6 for hire of the hall for the Entertainments Committee's meeting in October. vi) Roger Jewell £41.98 for reimbursement of the village website annual hosting and domain name costs.

It was noted that £50 had been received for adverts in the Chinnock Chimes.

319/17 Parish Ranger Report: Cllr Cox reported that the ranger had completed most of her tasks on her visit in October. In addition to her regular tasks she had cleared the ivy off the pump and removed the overgrowth from the pavement opposite the village hall. Cllr Cox said that he had been told that the drain up Cleeves Track may qualify for jetting.

320/17 Highways: i) Cllr Reeve said he needed to know who owned the field next the area that needed dredging so that Neil McWilliams from Highways could write to them. He was informed that this was Mr Baker of Eastfields Farm and the clerk agreed to pass this information on. ii) He said that Highways had told him that the gullies along the main road had been cleared this year. Upon inspection it was clear that this was not the case and he had contacted Highways again and been told that they were on the contractor's list and should be done shortly. iii) Highways looked at the clanking grid on The Hollow and said that it needed major repairs. The framework needed replacing and this would require closure of the road whilst the work was carried out. They were waiting for the road closure department to give them a date. Cllr Reeve said that he was still chasing all the other outstanding matters.

321/17 Play Area Report: i) Cllr Early said that the Keep Clear signage had been installed. ii) She said that the grass cutting rota needed to be extended to include October next year. iii) The Under 5s group had been in touch about the slippery surfaces. Cllr Early said that the surfaces really needed replacing but until the lease had been sorted, nothing could be done. Cllr Taylor said that

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if the situation deteriorated further it may be necessary to close some of the equipment. iv) The clerk agreed to chase the replacement fence posts.

322/17 Rights of Way Report: i) Cllr Bussell said that, as agreed at the last meeting, he had sent details of the proposal for the extension of the pavement along the A30 to provide safe passage for pedestrians wishing to use the public footpath on the opposite side of the road. ii) He said that he had written again to Symonds and Sampson asking if there was any progress regarding the permissive pathway which had been put forward last year and was awaiting their reply.

323/17 Items of Report: i) Cllr Taylor said that Marianne Merchant had stood down from active involvement with the Entertainment's Committee and he wished to thank her for all her hard work over the years. She was also thanked for planting the tubs outside the Village Hall. ii) Cllr Reeve said that the spring at the top of Orchardleigh had started running again.

324/17 Next Meeting: will be on 4th December, 2017

There being no further business the Chairman closed the meeting at 8.45pm

Signed (Chair) Date.....

Copies of these minutes can be found on the village website at <http://EastChinnock.net> and the Parish website at www.ecparishcouncil.net

EAST CHINNOCK PARISH COUNCIL DECEMBER 2017 MEETING AGENDA

To: All Councillors of East Chinnock Parish Council


You are required to attend the meeting of East Chinnock Parish Council that will take place on Monday 4th December, 2017, starting at 7.30pm in the Village Hall.

Public Question Time:- 15 minutes for parishioners to ask questions or raise matters of concern.

AGENDA

1. Apologies for absence.
2. Declarations of interest and to receive any written requests for DPI dispensations.
3. To sign as a correct record the minutes of the last meeting held on 6th November, 2017. Draft minutes have been circulated.
4. Matters arising from the minutes:
 - i) Update on Post Box.
 - ii) Update on Play Area lease
 - iii) Options Consultation
5. District Councillor's report.
6. County Councillor's report.
7. Planning applications
8. Clerk's report & correspondence:
 - i) To agree meeting dates for 2018
 - ii) To note that the Emergency Plan has been updated.
9. Finance
10. Payments to approve:
 - i) M. Jones £10.00 for kurling trophy engraving.
 - ii) Clerk's quarterly salary, home office allowance and expenses £667.42
 - iii) Citizen's Advice Bureau £50 for annual donation.
 - iv) SSVCA – Spark £30.00 for Data Protection Training Course
 - v) SSDC £76.31 for Chimes printing.
 - vi) City B Group Ltd £1,260.00 for tents and tent poles.

To note: i) Cox and Co direct debit of £24 for payroll. ii) £20.00 received for tent hire
11. Entertainments Committee report
12. Parish Ranger report.
13. Highways report.
14. Play Area report
15. Rights of Way report.
16. Items of report.
17. To agree date of next meeting.



Maureen Randell
Clerk to East Chinnock Parish Council

EAST CHINNOCK PARISH COUNCIL

Minutes of the East Chinnock Parish Council meeting held on Monday 4th December, 2017 starting at 7.30pm in the Village Hall.

Present Chairman Cllr. Paul Taylor
Councillors Mike Bussell, Helen Early, Dave Tuck and Doug Reeve.
Officer Maureen Randell
Ward Councillors Ric Pallister (part of meeting)

Public Question Time: There were no residents in attendance

- 325/17** **Apologies for absence:** Cllr Cox and Cllr Turner-Davidson. County Cllr Keating also sent his apologies.
- 326/17** **Declarations of Interest and to receive any written requests for DPI dispensation:** Declarations of Interest are on file for all councillors present for any budget discussions.
- 327/17** **Minutes of the last meeting:** Cllr Bussell proposed and Cllr Reeve seconded the motion that the minutes be signed by the Chairman as a true record of the October meeting.
- 328/17** **Matters arising:** i) Cllr Taylor said that he had written to the editor of the Chimes asking for further information about the possibility of the Post Box being taken away but was still awaiting a reply. ii) Cllr Early said that Greenslade Taylor Hunt had replying saying they were waiting for instructions from the Diocese. Until the lease had been renewed nothing further could be done regarding the play equipment upgrade. iii) The Options and Issues Consultation Document had been circulated and was discussed. This is for a review of the SSDC Local Plan and District Cllr Pallister said that the proposals were unlikely to have much impact on the village. It was agreed that there was no need for the council to respond.
- 329/17** **District Councillor's Report:** i) Cllr Pallister said that the District Council now owned the Marks and Spencer's building and the Wilco building, both of which give a return on investment of over 7%. There are other investments currently being negotiated and the council are still looking at housing for rental. A new Commercial Officer has been appointed to manage the investments and generate income to help make up for the shortfall in central government funding. ii) The Waste Contract continues to be problematic and is likely to be re-tendered next year. iii) In the village he said that the collapsed bank in Westways had been repaired promptly by the Highways thanks to Cllr. Keating's intervention.
- 330/17** **County Councillor's Report:** Cllr Keating had sent his report which had been circulated. The items of interest to East Chinnock residents were as follows: i) The County Council had approved proposals to take the next step towards a Devolution Deal. ii) Sherborne Road would be re-surfaced early next year with the majority of the work being completed at night. iii) The number of people seriously injured on Somerset's roads last year dropped from 188 to 158 recorded in 2015 but there was a small increase in fatalities from 22 to 25. Somerset Road Safety provides training for motorcyclists, senior drivers (Route 60+ Workshops) and education on road safety in schools in the hope of improving these statistics. iv) The School Centred Initial Teaching Training had been rated 'outstanding' by Ofsted. This was the sixth outstanding rating since 2005.
- 331/17** **Planning Applications:** Notification had been received that Application No.17/04067/FUL for demolition of the existing utility room and the erection of a single storey extension at 5, Barrows Court had been approved.
- 332/17** **Clerk's report and correspondence:** i) The meeting dates proposed for next year were 8th January, 5th February, 5th March, 9th April, 14th May, 4th June, 2nd July, 3rd September, 1st October, 12th November and 3rd December. January, April and May meetings were the second Monday due to bank holidays and November was postponed to the second Monday so as not to clash with the village Bonfire event. These dates were proposed by Cllr Reeve and seconded by Cllr. Tuck. The clerk was asked to let Ros White know for booking the village hall. ii) The clerk said that the Village Emergency Plan had been updated and was available on the council website. iii) The Under 5's Group had phoned the clerk on 9th November to say that there were six sheep on the play area. They had strayed from Bridge Farm and the owner was informed and removed them. iv) Pat Lock had emailed the clerk to ask if the 30mph speed limit in Weston Street could be extended along Cod Lane up to the A30. Cllr Reeve said that the Highways engineer had already agreed to extend the 30mph speed limit to the sub-station. Cllr Early said that the Beaminster school bus used to create additional traffic but has now changed its route. Cllr Reeve said that he would ask Highways

if it could be extended further. v) The clerk said that a letter of thanks had been received from St Mary's Church for the £430 cheque paid towards the cost of the churchyard upkeep.

333/17 Finance: A provisional budget had been prepared but could not be finalised until the District Council had sent out details of the number of Band D equivalent properties and the amount of the Government Support Grant. It was proposed to increase the amount allocated to the play area maintenance as the budget had been overspent again this year. £500 had also been included for the costs expected for the renewal of the play area lease. The final budget would be presented at the next meeting for approval.

334/17 Payments: the following payments were presented and approved with Cllr Early proposing and Cllr Reeve seconding the motion: - i) M.W. Jones £10.00 for the engraving of the Kurling Trophy. ii) M Randell £667.42 for quarterly salary plus home office allowance iii) South Somerset Citizen's Advice Bureau £50 annual donation. iv) SSVCA-Spark £30 for a Data Protection Course for the clerk. v) SSDC £76.31 for Chimes printing vi) City B Group £1,260.00 for tents and tent poles.

It was noted that i) £24 direct debit had been paid to Cox and Co for payroll services. ii) £20 had been received for tent hire

335/17 Entertainment Committee: Cllr Taylor said that bonfire event had been very successful with a best ever profit of £634.53 being made. He said that there had been a lot of positive feedback. The next event would be an Easter Treasure Hunt with clues all around the village on Sunday 1st April. Further details would be available in the New Year.

336/17 Parish Ranger Report: Cllr Cox had sent a report to say that apart from her usual jobs he would be asking the ranger to clear the pile of earth/debris at the top of Orchardleigh and litter pick at The Hollow layby and the layby further along the A30. He had asked about the possibility of rodding or jetting the trap and pipe below the Lookout Point on Cleeves Track but had not yet received a reply. He asked that he be sent details of any other jobs for the list. Cllr Pallister said that the grips on the left hand side of Cleeves Track needed digging out which would probably need a mini digger. It was agreed to look at organising a working party in the New Year.

337/17 Highways: i) Cllr Reeve's report covered the following issues: i) The broken gully at the bottom of Chinnock Hollow is scheduled for replacement early next year and will require a temporary road closure. ii) Highways have indicated that a 20mph speed limit for Western Street 'is likely to cost the Parish Council around £3,000'. They are also of the opinion that it will have little impact. As the Parish does not have £3,000 it was agreed to leave this for the time being. iii) It has been agreed that the 30mph speed limit sign will be moved to the area near the electricity sub-station which will bring the six new properties into the speed limit area. iv) Highways had been asked about the possibility of installing traffic priority signs at the bottom of The Hollow and they would be arranging a site visit to assess the visibility. The engineer had also expressed surprise that there was no weight limit on The Hollow but the councillors were unsure whether or not this would improve things. v) Highways have said that the gullies on the A30 had been cleaned out in August and October. Cllr Bussell said that the gullies in The Hollow had been cleared out in August but as far as he was aware none on the A30 had been done. Cllr Reeve said that he had taken photos of the blocked gullies on the A30 and emailed them to Highways pointing out that they appeared not to have been done for some time and requesting that they take urgent action to resolve this. vi) The collapsed roadway on Westways had been repaired but the roadway next to the repaired section was now breaking up and this had been reported. vii) Cllr Reeve said that there was excessive mud on Street Lane towards Odcombe but was not certain if this was within the parish boundary and who had caused the mess. It was thought likely that the boundary ran down the middle of the lane. He was advised to report this to Highways in the first instance.

338/17 Play Area Report: Cllr Early said that the replacement posts for the play area fence had arrived and she would be organising a working party to install them after Christmas.

339/17 Rights of Way Report: i) Cllr Bussell said that he had cut back the nettles at the Lookout Point and it was agreed that the new bench would be installed on Sunday, weather permitting. ii) He said that he had been in touch with Symonds and Sampson regarding the proposed permissive pathway, only to be told that the person he had been dealing with had left and no-one seemed to know much about it, so it seemed like it was back to square one. His new contact had agreed to look into the matter and get back to him.

340/17 Items of Report: Cllr Reeve said that he had been asked about the possibility of a light at the end of Weston Street where it becomes Westways. He was told that it was unlikely to be agreed

341/17

as it was now policy to minimise light pollution and additionally, there was unlikely to be any budget available

Next Meeting: will be on 8th January, 2018

There being no further business the Chairman closed the meeting at 8.40pm

Signed (Chair) Date.....

Copies of these minutes can be found on the village website at <http://EastChinnock.net> and the Parish website at www.ecparishcouncil.net